

# RECORD OF PROCEEDINGS

Minutes of

City of Willard

Meeting

Government Forms and Supplies (644) 224-3338 FORM NO. 10148

Held \_\_\_\_\_

April 15, 2024

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Willard, Ohio

April 15, 2024

The Council of the City of Willard met in regular session on Monday April 15, 2024, with the President of the Council calling the meeting to order. The meeting was opened in prayer by Pastor Austin Peto.

**ROLL CALL:** The clerk called the roll and reported the following councilpersons present: Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig.

**MINUTES:** Minutes of the regular council meeting held on April 1, 2024, were presented for approval. Copies of the minutes were furnished to each councilperson prior to the meeting. Moved by Olson, seconded by Danhoff, that the minutes of the meeting held April 1, 2024, be approved as presented. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion Carried

**CITIZEN DISCUSSIONS:** None

**BID PROPOSALS:** None

**SPECIAL ORDER OF BUSINESS:** The winners of the Arbor Day Poster Contest were presented. There were four from Willard Elementary School and three from St. Francis Elementary School. The winners were chosen by the Tree Commission.

**COMMUNICATION AND PETITIONS:** None

**TABLED ITEMS:** None

**REPORTS FROM COMMITTEES:**

1. Charter/Legislative – McKenzie, Danhoff
2. Finance – Olson, Sattig
3. Public Works – Babcock, Daniel
4. Safety – Babcock, Daniel, Olson
5. Utilities – Daniel, Olson

**REPORTS FROM OFFICERS:** The Finance Directors Report was presented to Council.

The President asked for a motion to approve the finance directors report for March 2024, and place on file. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

**REPORT FROM THE CITY MANAGER:** The City Managers report was reviewed as it was presented to Council.

Thank you to the Park and Recreation Department and the city crews for the great job they did with the Lunar Lunch.

Next food giveaway is on April 23, 2024. They are always looking for volunteers.

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20

Clean up days are going on this week. Friday and Saturday there will be trash collection at the railroad lot across from Directions Credit Union. Saturday will be latex paint and tire recycling at the wastewater treatment plant.

The 6<sup>th</sup> annual community garage sales will be May 9-11. This is for anyone who has a city water bill.

Arbor Day Celebrations are coming up. On April 26, 2024, at 10 a.m., there will be a Crimson Maple tree planted at Willard Schools in honor of the late Coach Terry King.

On April 29, 2024, the City of Willard had been selected by ODNR for their 75<sup>th</sup> Annual tree planting. The tree will be planted at the Willard Reservoir.

Next week is hydrant flushing. Remind residents if they see their hydrant being flushed don't do laundry for a day or two. Anyone with private hydrants can call the city and they will teach you how to properly flush your hydrant.

Springfest is Saturday May 11, 2024. There will be touch-a-truck, bike rodeo, pickleball tournament, and vendors. This is a nice kickoff to warmer weather.

Resolution to participate in ODOT salt bid. Their price is \$49.93 per ton for Huron County for 2025. Going to commit to 150 tons.

Mowing season is upon us. City ordinance states the grass can't be higher than six inches.

The Maintenance Department continues to be busy. They have sent workers to classes for continuing education.

They have also removed a broken hydrant, replaced street signs, repaired curb boxes, installed water taps, and started mowing.

Columbia Gas is back in town. We ask if anyone has any complaints about work that they did last year please give the city a call.

Had a preconstruction meeting last week, on the Willard Water Plant Project. The engineers were there along with Moser. The construction should start in June. We started talking about this in 2018.

The council was asked to accept donations.

The following was donated to the Sesquicentennial Fund \$10,000 from United Fund of Willard, \$1,000 from Willard Volunteer Firefighters Association, \$500 from an anonymous donor, \$3,010.32 from the Willard Moose Lodge. The President of Council requested a motion to accept the donations. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

There has been nearly \$62,000 donated or pledged to the Sesquicentennial Fund.

**PRESIDENT ASKED FOR QUESTIONS:**

McKenzie asked what type of tree ODNR is planting at the reservoir. Not certain of what type of tree but it will be planted close to the pavilion.

Elmlinger asked if we have room to store all the salt. We don't have to purchase salt until May of 2025. This just locks in the price. We are obligated to buy 150 tons.

**ORDINANCES & RESOLUTIONS:**

**RECORD OF PROCEEDINGS**

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20

**ORDINANCE NO. 5970-24**

**AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; PROVIDING FOR THE PUBLICATION OF SUCH NEW MATTER; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.**

Was presented by the Council President for its second reading by title only. This was done by the Council Clerk. The Council President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

**ORDINANCE NO. 5972-24**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACT WITH AMERICAN SUNCRAFT CO., INC., MEDWAY, OHIO, TO AWARD BID NO. 2024-03 FOR THE US 224 WATER TOWER REHABILITATION AND COATING PROJECT IN THE AMOUNT OF \$497,000.00 AND DECLARING AN EMERGENCY.**

Was presented by the Council President for its first reading by title only. This was done by the Council Clerk. The Council President called for a motion that the ordinance lay for seven days, or until the next regular meeting be waived. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried. The Council President asked for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

**ORDINANCE NO. 5973-24**

**AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO ADVANCE \$58,800.00 FROM FUND 301 INCOME TAX CAPITAL FUND TO THE RECREATION FUND 208 FOR THE PURCHASE OF PLAYGROUND EQUIPMENT AND DECLARING AN EMERGENCY.**

Was presented to council by the Council President for its first reading by title only. This was done by the Council Clerk. The Council President called for a motion that the ordinance lay for seven days, or until the next regular meeting be waived. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried. The Council President asked for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

**ORDINANCE NO. 5974-24**

**AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO ADVANCE \$50,000.00 FROM FUND 301 INCOME TAX CAPITAL FUND TO THE RECREATION FUND 208 FOR THE PURCHASE OF SPLASH PAD EQUIPMENT AND DECLARING AN EMERGENCY.**

Was presented to council by the Council President for its first reading by title only. This was done by the Council Clerk. The Council President called for a motion that the ordinance lay for seven days,

RECORD OF PROCEEDINGS

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Held April 15, 2024 20

or until the next regular meeting be waived. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried. The Council President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

RESOLUTION NO. 2597-24

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CAPITAL IMPROVEMENT, PARK PLAYGROUND IMPROVEMENTS, RECREATION/CONSERVATION PROJECT PASS THROUGH GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES.

Was presented to council by the Council President for its first reading by title only. This was done by the Council Clerk. The Council President called for a motion that the rules be suspended, and this resolution be adopted upon its first reading. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried. The Council President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

RESOLUTION NO. 2598-24

A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CAPITAL IMPROVEMENT, SPLASH PAD, RECREATION/CONSERVATION PROJECT PASS THROUGH GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES.

Was presented to council by the Council President for its first reading by title only. This was done by the Council Clerk. The Council President called for motion that the rules be suspended, and this resolution be adopted upon its first reading. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried. The Council President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

RESOLUTION 2599-24

A RESOLUTION AUTHORIZING CONTINUED DEPOSITS WITH SUTTON BANK.

Was presented to council by the Council President for its first reading by title only. This was done by the Council Clerk. The Council President called for a motion that the rules be suspended, and this resolution adopted upon its first reading. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried. The Council President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, and Sattig, voted yea. McKenzie voted nay. Motion carried.

**RECORD OF PROCEEDINGS**

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**RESOLUTION 2600-24****A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO AN AGREEMENT TO PARTICIPATE IN THE OHIO DEPARTMENT OF TRANSPORTATION'S ANNUAL WINTER ROAD SALT BID.**

Was presented to council by the Council President for its first reading by title only. This was done by the Council Clerk. The Council President called for a motion that the rules be suspended, and this resolution adopted upon its first reading. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried. The Council President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, and Sattig, voted yea. Motion carried.

**COUNCIL MAYOR COMMENTS:**

The mayor congratulated the tree poster winners. The posters were very nice.

The mayor asked about the sniffer on the drone. The EMA purchased a sniffer for the drone, it can sniff various chemicals. The advantage is if there is a train derailment we can send the drone in first. All the available technology is appreciated.

The person that received a four-year prison sentence, charged with manslaughter, for the fatal overdose. That was a unique case. We like to see the police departments working together.

Olson congratulated the maintenance department workers on getting certifications.

Babcock congratulated Cody Hacker for getting certified in underground storage.

We got a BCI grant to purchase the drones. Ryan Gillmor runs the drones and contacted the EMA for the sniffer. The drones help with fires and lost people, we have two drone operators in town. You have to have a federal license and every time a drone goes up the flight must be recorded.

Thanks to Ryan Gillmor for helping to find a suicidal man in Fitchville.

McKenzie and Elmlinger thanked the police department for upholding the city and state laws.

There being no further business to come before council the President asked for a motion to adjourn. Moved by Olson, Seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig, voted yea, Motion carried.

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President of Council

  
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Clerk of Council