

RECORD OF PROCEEDINGS

Minutes of

Meeting

Held \_\_\_\_\_

20 \_\_\_\_\_

December 4, 2023

The Council of the City of Willard met in regular session on Monday, December 4, 2023, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

**ROLL CALL:** The Clerk called the roll and reported the following councilpersons present: Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig.

**MINUTES:** Minutes of the Regular Council meeting held on November 20, 2023, were presented for approval. In that copies were furnished to each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Babcock that they be approved as received. In a called vote therein Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

**CITIZENS DISCUSSIONS:**

**BID PROPOSALS:**

**SPECIAL ORDER OF BUSINESS:**

- 1. **Zoning Board of Appeals-** Appointment of Steve Pigg to the ZBA. Motion made by McKenzie, All voted "aye", motion carried.

**COMMUNICATIONS AND PETITIONS:** None.

**TABLED ITEMS:** None.

**REPORTS FROM COMMITTEES:**

- 1. Charter/Legislative – McKenzie, Johnson
- 2. Finance – Olson, Sattig
- 3. Public Works – Babcock, Daniel
- 4. Safety – Babcock, Daniel, Olson
- 5. Utilities – McKenzie, Daniel, Olson

**REPORTS FROM OFFICERS:**

**REPORT FROM CITY MANAGER:**

On Wednesday, December 6<sup>th</sup> at 3:15 p.m. there will be a Sesquicentennial meeting for anyone interested in attending.

The next food giveaway will be December 19<sup>th</sup>, from 3-5 p.m.

The City of Willard received two bids for the Water Systems Improvement Project. Adena Corporation, out of Mansfield and Mosser Construction from Fremont. The difference between the two bid totals was only \$ 47,113. The low bid is still over \$1,539,715, the initial cost estimate of \$ 1,079,715 without including alternatives. The Ohio Department of Development has opened the Ohio BUILDS Grant which we have submitted a grant application seeking additional funding to help cover the overages. We are also seeking letters of support to send to the Ohio Department of Development.

The park and recreation have been awarded a grant through the Huron County Health Department for Kiddie Land Improvements for \$178,000. We thank the

RECORD OF PROCEEDINGS

Minutes of

Meeting

Held 20  
Huron County Health Department for their partnership with the city in helping ~~provide for the children of our community~~

On November 23, 2023, the Willard Police Department and Huron County Sheriff's Office responded to a suspicious death. Galen Barnett was arrested in connection with the death of Allen Sizemore. We want to thank the Huron County Sheriff's Office, Ohio BCI, Huron County Coroner, Huron County Prosecutor's Office, and the public for their assistance.

Blossom City Fence has started the installation of the dog park fence where the back softball field was previously located. The dog park is 200' by 200' and will feature two separate areas, one for small dogs, which is 10, 000 square feet, and a larger L-shaped area for the larger dogs at 30,000 square feet. Fundraising for the dog park came from the Dog Park Committee, ANEW, and an ODNR grant for \$12K.

The water department has begun testing the West Branch of the Huron River. We will begin pumping into the reservoir to replenish the six feet of water used in 2023. Two commercial-grade solar lights have been purchased for the two sets of stairs at the reservoir. The purchase of these lights was made possible by the second-half sponsorship pledge from Premier Bank for the reservoir path.

The Fire Department remains busy, they responded to four structure fires inside the city limits (two on Pearl Street, one on Emerald Street, and one on South Main Street). Reminder to regularly check your smoke detectors to make sure they are working correctly, go over an evacuation plan, and always use extreme caution when using space heaters and extension cords.

The last day for city leaf pickup is Monday, December 4 at 3 p.m.

Wreaths Across America is on Saturday, December 16<sup>th</sup>. The community is invited to participate in the ceremony and wreath laying at Greenwood Cemetery at 9:00 a.m.

The Christmas Festival of Lights hosted by the Willard City Park returns December 8 and runs every Friday, Saturday and Sunday through Saturday, December 30, from 6:30 to 10 p.m.

ANEW is having a Christmas decorating contest. The four categories: The Griswold Award, Hallmark Christmas, People's Choice, and Hometown Proud Award.

**Council is requested to accept the following donations:**

\$300 from the estate of Norm Lindholm in memory of Don Shrader (\$100) and an anonymous donor (\$200) toward the Clock Tower. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sating voted yea. Motion carried.

**President asked for Questions-**

Olson appreciates all the grants the city has received this year.

**ORDINANCES AND RESOLUTIONS:**

## RECORD OF PROCEEDINGS

Minutes of

Meeting

Held \_\_\_\_\_

20 \_\_\_\_\_

~~ORD. NO. 5956-23: AN ORDINANCE AUTHORIZING THE CITY OF WILLARD TO ENTER INTO AN AGREEMENT WITH DANIEL R. THORNTON, P.E. (DBA CIVIL ENGINEERING SOLUTIONS, LLC) FOR ENGINEERING SERVICES, was presented by Council President for its first reading by title only. This was done by the Council Clerk.~~

**RES. NO. 2583-23: A RESOLUTION AUTHORIZING THE CITY MANAGER, CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR PURCHASE OF MATERIALS, SUPPLIES, INSURANCE, EQUIPMENT AND SERVICES, FOR USE BY THE CITY OF WILLARD FOR THE CALENDAR YEAR 2024, was presented by Council President for its first reading by title only. This was done by the Council Clerk.**

Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution be adopted on its first reading. In a called vote, Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Resolution be adopted. In a called vote Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion adopted.

**RES. NO. 2584-23: A RESOLUTION DECLARING THE INTENT OF THE CITY OF WILLARD TO SELL PROPERTY NO LONGER NEEDED FOR MUNICIPAL PURPOSES THROUGH AN INTERNET AUCTION/ SALE FOR THE CALENDAR YEAR 2024, was presented by Council President for its first reading by title only. This was done by the Council Clerk.**

Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution be adopted on its first reading. In a called vote, Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Resolution be adopted. In a called vote Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion adopted.

**ORD. NO. 5957-23: AN ORDINANCE TO ALLOW FOR THE TRANSFERS NEEDED FOR THE CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024, was presented by Council President for its first reading by title only. This was done by the Council Clerk.**

**ORD. NO. 5958-23: AN ORDINANCE TO SET THE ANNUAL APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENSES OF TH CITY OF WILLARD, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2024, was presented by Council President for its first reading by title only. This was done by the Council Clerk.**

**RES. NO. 2585-23: A RESOLUTION TO RENAME FUND 817 FROM THE CENTENNIAL FUND TO THE CENTENNIAL/SESQUICENTENNIAL FUND, was presented by Council President for its first reading by title only. This was done by the Council Clerk.**

Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution be adopted on its first reading. In a called vote, Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

## RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS &amp; SUPPLIES 644-224-3338 FORM NO. 10148

Held \_\_\_\_\_<sup>20</sup>  
 Moved by Olson seconded by Babcock that the Resolution be adopted. In a  
 called vote Babcock, Daniel, Ehnlinger, Johnson, McKenzie, Olson and Sattig  
 voted yea. Motion adopted.

**COUNCIL/MAYOR COMMENTS:**

Mayor Daniel appreciates all the grants the city has received and stated that the  
 Doster Plaza looks very nice.

Olson is looking forward to the Christmas lights in the park.

Babcock thanks Kim and her team at the park for all that they do.

Johnson expressed his experience on council as very humbling and he is grateful.

Ehnlinger thanked Johnson for serving on the City Council.

OMoved by Olson, seconded by Babcock that Council adjourn. In a called vote  
 therein Babcock, Daniel, Ehnlinger, Johnson, McKenzie, Olson, and Sattig  
 voted yea. Motion carried.

  
 President of Council

  
 Clerk of Council