

# RECORD OF PROCEEDINGS

Minutes of City of Willard, Ohio Council

Meeting

Willard, Ohio

GOVERNMENT FORMS & SUPPLIES 644-224-3338 FORM NO. 10148

July 17, 2023

Held July 17

20 23

The Council of the City of Willard met in regular session on Monday, July 17, 2023, with the President of Council calling the meeting to order. The meeting was opened in prayer by Pastor James Pomerich.

**ROLL CALL:** The Clerk called the roll and reported the following councilpersons present: Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig. Daniel was absent.

**MINUTES:** Minutes of the Regular Council meeting held on July 3, 2023, were presented for approval. In that copies were furnished to each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Babcock that they be approved as received. In a called vote therein Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

**CITIZENS DISCUSSIONS:**

- George Rohaly- 569 Butte- stated before council that the city should have a 4<sup>th</sup> of July celebration yearly.

**BID PROPOSALS:**

**SPECIAL ORDER OF BUSINESS:**

- Council had before them the July 12<sup>th</sup> Zoning Board of Appeals minutes. Moved by Olson seconded by Babcock that Council accept and place on file the Zoning Board of Appeals minutes for July 12, 2023. In a called vote, Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried. Moved by Olson that the ZBA grant the variance to omit sidewalks. In a called vote, Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried. Moved by Olson seconded by Babcock to act upon the ZBA recommendations excluding the sidewalks. In a called vote, Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.
- Moved by Olson seconded by Babcock to authorize the appointment of Rob Cavello as the Superintendent of the Maintenance Department, effective July 17, 2023. In a called vote, Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

**COMMUNICATIONS AND PETITIONS:** None.

**TABLED ITEMS:** None.

**REPORTS FROM COMMITTEES:**

1. Charter/Legislative – McKenzie, Johnson
2. Finance – Olson, Sattig
3. Public Works – Babcock, Daniel
4. Safety – Babcock, Daniel, Olson
5. Utilities – McKenzie, Daniel, Olson

**REPORTS FROM OFFICERS:** Finance Report for June 2023 was presented by the Finance Director. Moved by Olson, seconded by Babcock that the Finance Report for June 2023 be approved. In a called vote Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

**REPORT FROM CITY MANAGER:** The City Manager's report was reviewed as it was presented to Council.

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The next food giveaway is July 18<sup>th</sup>, from 3-5 pm.

The concert in the park is tomorrow featuring the local band, Townline 26.

The city received bids for the chemicals used to treat water and wastewater. Seven different companies submitted bids, with some placing bids on as many as nine chemicals, while others only submitted bids on a single chemical. The lowest and best bid was Bonded Chemical Company and SAL Chemical.

The main outtake pump at the reservoir was to be repaired and reinstalled but ran into some issues and has been delayed.

The Willard Fire and Rescue has partnered with the Ohio Department of Health and Healing Communities Study of Huron County to be a Project Dawn distribution site. Individuals can come to the front door of the fire station to receive a free Project Dawn Kit, which includes two Narcan sprays, one pair of gloves, one face shield, and a quick reference guide. This item and other items will be stored in a vending machine placed inside the fire station that will only be accessible to authorized personnel.

An environmental service company started prepping for the demolition of buildings 5,7,9 and 11 Myrtle Avenue. This process is expected to take two to three weeks to ensure the buildings are safe for removal. The property owners have all agreed that the buildings are beyond repair and have either donated or signed off for demolition. After the properties are razed, the vacant land will be turned into grass parcels while they await future development.

Electric aggregation enrollment letters were mailed out on Friday, July 14<sup>th</sup>. Eligible residents can opt out of the aggregation before enrollment or at any time during the contract at no cost.

The maintenance department continues to stay busy as they repaired catch basins, installed cemetery footers, replaced concrete panels, removed trees, and sprayed the airport for weeds. They were also able to move the Myrtle Avenue Boulevard and put 16 tons of asphalt on numerous streets. A candidate was offered a job contingent on a background check, drug screen, and physical examination.

The update on the Columbia Gas project is that they are bringing in more crew to try to speed up the process. The underpass on Tiffin Street will be closed during the day for four days while they work.

### Council is requested to accept the following donations:

\$1173.73 from the Willard Moose Lodge to the Decoration Fund. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Elmlinger, Johnson, McKenzie, Olson and Sating voted yea. Motion carried.

### President asked for Questions-

Olson stated that she is thankful for the Second Harvest food giveaways in our community.

Elmlinger asked if the reservoir pump house has been remodeled so the pump can be easier accessed.

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ORDINANCES AND RESOLUTIONS:

ORDINANCE NO. 5949-23

AN ORDINANCE TO INCREASE THE 2023 ANNUAL REVENUE AND APPROPRIATIONS IN FUND 226 DEPT OF HEALTH AND HUMAN SERVICES FUND IN THE AMOUNT OF EIGHTEEN THOUSAND FOUR HUNDRED EIGHTY-THREE DOLLARS (\$18,483) FOR FISCAL YEAR ENDING DECEMBER 31, 2023, AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that this Ordinance be declared an emergency measure, and rules be waived and that it go into effect upon passage on its first reading. In a called vote Babcock, Elminger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Ordinance be adopted. In a called vote Babcock, Elminger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

ORDINANCE NO. 5950-23

AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO CONTRACTS AND AWARD THE 2023 CHEMICAL BIDS WITH THE COMPANIES AND THE AMOUNTS LISTED BELOW AND DECLARING AN EMERGENCY, was presented by Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that this Ordinance be declared an emergency measure, and rules be waived and that it go into effect upon passage on its first reading. In a called vote Babcock, Elminger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Ordinance be adopted. In a called vote Babcock, Elminger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

Olson said to get out to the concert in the park and see Townline 26 they are very good!

McKenzie stated that he is happy to see Rob Cavello back to work and that he is excited to see the remodeled Uncle Dudley's Restaurant. Also, kudos to all the departments on all their work.

Babcock thanked Russell for his hard work while Rob was away.

Elminger relayed a message for Mayor Daniel that he was also thankful for Russell and his hard work and dedication.

Moved by Olson, seconded by Babcock that Council adjourn. In a called vote therein Babcock, Elminger, Johnson, McKenzie, Olson, and Sattig voted yea.

Motion Carried.

[Signature] President of Council  
[Signature] Clerk of Council