

# RECORD OF PROCEEDINGS

Minutes of

## City of Willard, Ohio Council

Meeting

Held August 21, 202320  
Willard, OhioAugust 21, 2023

The Council of the City of Willard met in regular session on Monday, August 21, 2023, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

**ROLL CALL:** The Clerk called the roll and reported the following councilpersons present: Babcock, Daniel, Elmlinger, McKenzie, Olson and Sattig. Johnson was absent.

**MINUTES:** Minutes of the Regular Council meeting held on August 7, 2023, were presented for approval. In that copies were furnished to each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Babcock that they be approved as received. In a called vote therein Babcock, Daniel, Elmlinger, McKenzie, Olson and Sattig voted yea. Motion carried.

**CITIZENS DISCUSSIONS:**

**BID PROPOSALS:**

**SPECIAL ORDER OF BUSINESS:**

**COMMUNICATIONS AND PETITIONS:** None.

**TABLED ITEMS:** None.

**REPORTS FROM COMMITTEES:**

1. Charter/Legislative – McKenzie, Johnson
2. Finance – Olson, Sattig
3. Public Works – Babcock, Daniel
4. Safety – Babcock, Daniel, Olson
5. Utilities – McKenzie, Daniel, Olson

**\*Note\*** The Safety Committee met to discuss the use of electric scooters on roadways. The Law Director is looking over an Ordinances that may pertain to the issue and ways to educate the public on the safety measures that need to be taken while operating an electric scooter.

**REPORTS FROM OFFICERS:** Finance Report for July 2023 was presented by the Finance Director. Moved by Olson seconded by Babcock that the Finance Report for July 2023 be approved. In a called vote Babcock, Daniel, Elmlinger, McKenzie, Olson and Sattig voted yea. Motion carried.

**REPORT FROM CITY MANAGER:** The City Manager's report was reviewed as it was presented to Council. Reminder that school starts tomorrow so we ask that drivers be aware of the extra pedestrian traffic and school buses on the roads.

The next food giveaway is tomorrow from 3-5 p.m.

Precision Paving continues to work on the 2023 street resurfacing. Currently they are working on the curb ramps.

Recently we honored Mark Painter for his 50 years of service with the Willard Fire Department. Three others were also recognized for their over 50 years of service, Dick Ellis, John Leitz, and William Armatrou. These four men were recognized with a special proclamation from the State Fire Marshal and have been selected to serve as the Grand Marshals in our annual Christmas Parade. On August 16, Dick Ellis retired from the department after 54 years of service. We thank him and wish him the best in retirement.

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~~The downtown demolition is has begun. There is still some asbestos in a building, so they are working around it and hauling debris to designated areas.~~

A resolution is before you to advertise for the construction cost of the water system improvement project. This will be the second time that the project has been sent out to bid after receiving no bids the first time. Initially, the project was estimated to cost 6.8 million from our engineers' Prime A/E Group, however with the inflated costs of material and equipment it is now projected to cost 8.9 million dollars. The city will be receiving nearly \$5 million dollars as part of Ohio BUILDS to help offset the increase cost. Additional funding will be obtained from DEFA after the bids are received.

Willard City Schools and the City have partners for an additional school resource officer on the school campus. Officer Brian Slone has been selected to serve on the elementary side as Office Tackett will cover the middle/high school side.

The maintenance department is working on replacing concrete panels and catch basins around town. When time allows, they have also been working on installing the Fit-Core Ninja Course.

On September 11 at 8 pm, community members are invited to participate in in the annual 9-11 Silent Walk to remember the victims of the 9-11 terrorist attacks. The parade will begin at the Blossom Centre and travel to the Roy Doster Plaza. Those unable to participate in the walk may gather at the Doster Plaza at 8:15 for a brief ceremony after the walk.

We are meeting with an Architect to go over his recommendations and estimated cost on the police building renovations.

**Council is requested to accept the following donations:**

\$250 from Donald Jackson to go towards the General Fund. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

\$2000 from Joe Daniel to go towards the Willard Dog Park. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

\$200 from Paul Capelle towards the Clock Tower. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

\$100 from Sally and Gary Johnson towards the Clock Tower. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

\$1,335.59 from Willard Moose towards the Decoration Fund. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson, and Sattig voted yea. Motion carried.

**President asked for Questions-**

Daniel asked if we will be replacing the officer that is now going to be the school resource officer. Hamons advised him that they are in the process of hiring another police officer in his place. An offer has been made for a maintenance worker as well.

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Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3339 FORM NO. 10148

Held

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~~Olson stated she attended the celebration for the firefighters, and it was well put together.~~

Elmlinger questioned the problems at Praxis. Hamons informed him that he is meeting with them soon to go over some issues and new recommendations.

**ORDINANCES AND RESOLUTIONS:**

**Resolution No. 2574-23**

**A RESOLUTION AUTHORIZING THE CITY MANAGER, CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR THE WATER TREATMENT SYSTEM IMPROVEMENTS,** was presented by the Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Resolution be adopted. In a called vote, Babcock, Daniel, Elmlinger, McKenzie, Olson and Sattig voted yea. Motion adopted.

**Resolution No. 2575-23**

**A RESOLUTION TO CREATE A NEW SPECIAL REVENUE FUND 259, AIRPORT SELF SERVICE FUELING STATION,** was presented by the Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Elmlinger, McKenzie, and Olson voted yea. Daniel and Sattig voted nay.

Moved by Olson seconded by Babcock that the Resolution be adopted. In a called vote, Babcock, Elmlinger, McKenzie, and Olson voted yea. Daniel and Sattig voted nay.

The Law Director advised the motion to adopt the Resolution was out of order based on the failed motion to suspend the rules and adopt the Resolution on its first reading. The Resolution will need to be read a second time at the next meeting before a motion to adopt may be made.

**Resolution No. 2576-23**

**A RESOLUTION AUTHORIZING THE CITY OF WILLARD TO PREPARE AND SUBMIT AN APPLICATION TO PARTICIPATE IN THE OHIO PUBLIC WORKS COMMISSION STATE CAPITAL IMPROVEMENT AND/OR LOCAL TRANSPORTATION IMPROVEMENT PROGRAM(S) AND TO EXECUTE CONTRACTS REQUIRED,** was presented by the Council President for its first reading by title only. This was done by the Council Clerk.

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~~Moved by Olson seconded by Babcock that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Daniel, Elminger, McKenzie, Olson and Sattig voted yea. Motion carried.~~

Moved by Olson seconded by Babcock that the Resolution be adopted. In a called vote, Babcock, Daniel, Elminger, McKenzie, Olson and Sattig voted yea. Motion adopted.

**COUNCIL/MAYOR COMMENTS:**

Daniel congratulated Mark Painter and Dick Ellis. Remind everyone to watch out for the children returning to school.

- A work session was scheduled for September 18 at 6 p.m.

Elminger thanked Officer Stone.

Moved by Olson, seconded by Babcock that Council adjourn. In a called vote therein Babcock, Daniel, Elminger, McKenzie, Olson, and Sattig voted yea. Motion carried.

  
President of Council

  
Clerk of Council