

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 944-224-3338 FORM NO. 10148

Held

20
Willard, Ohio

September 18, 2023

The Council of the City of Willard met in regular session on Monday, September 18, 2023, with the President of Council calling the meeting to order. The meeting was opened with the Pledge of Allegiance.

ROLL CALL: The Clerk called the roll and reported the following councilpersons present: Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig.

MINUTES: Minutes of the Regular Council meeting held on September 5, 2023, were presented for approval. In that copies were furnished to each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Babcock that they be approved as received. In a called vote therein Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSIONS:

BID PROPOSALS:

SPECIAL ORDER OF BUSINESS:

COMMUNICATIONS AND PETITIONS: None.

TABLED ITEMS: None.

REPORTS FROM COMMITTEES:

1. Charter/Legislative – McKenzie, Johnson
2. Finance – Olson, Sattig
3. Public Works – Babcock, Daniel
4. Safety – Babcock, Daniel, Olson
5. Utilities – McKenzie, Daniel, Olson

REPORTS FROM OFFICERS: Finance Report for August 2023 was presented by the Finance Director. Moved by Olson, seconded by Babcock that the Finance Report for June 2023 be approved. In a called vote Babcock, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

REPORT FROM CITY MANAGER: The City Manager's report was reviewed as it was presented to Council.

The next Second Harvest food giveaway is tomorrow, September 19th. From 3-5 pm.

The city is conducting a water service line inventory survey. Residents are asked to check their lines to determine the pipe material. If residents are not certain they can call the Public Works Department for assistance.

Goods in the Woods will be October 21st and 22nd. This craft festival will feature crafters, live music, food vendors, a car and tractor show, petting zoo, and many other fun activities.

The city will be flushing hydrants the week of October 2nd. Hydrants and water valves will be flushed. Any residential development that has a private hydrant is encouraged to call 419-933-2591 and set up an appointment. A city employee can instruct the hydrant owner on the proper way of flushing as well as provide the proper tools.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Held

20

The city is hosting a CDL Class B course in partnership with TrainCo Inc., November 6-10. The cost of this class is \$2,000 plus a \$115 testing fee. This will be held at the Willard Fire Department.

The Christmas Parade will be Friday, November 17, at 6:30 p.m.

The ODOT grant was denied that the city applied for. The funding was to rehab the runway. With the council's approval we will apply again in the state's fiscal year of 2025, which will begin in July of 2024.

The downtown demolition is in the final clean-up and removal stage. They were able to salvage 70 pallets of brinks that will be able to be used elsewhere.

The 2023 Street Project is finished except for sealing the joints in the new asphalt. The city hired a painting sub-contractor to repaint additional faded street markings.

The maintenance department continues to stay busy rebuilding catch basins, repaired two watermain breaks, installing the Fit Core Ninja Course, and winterizing the pool for the season, lined the football fields at the soccer complex, and prepped the back softball field for the dog park.

There will be a ZBA meeting on September 27th at 6:00 p.m.

Council is requested to accept the following donations:

\$2,000 from the United Fund of Willard for the Dare Program. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson, and Sattig voted yea. Motion carried.

\$200 Anonymous Donor to Fund 259 Airport Self-Service Pump. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson, and Sattig voted yea. Motion carried.

\$1720.59 from the Willard Moose Lodge towards the Decoration Fund. Moved by Olson seconded by Babcock that this donation be accepted by Council. In a called vote, Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson, and Sattig voted yea. Motion carried.

President asked for Questions-

McKenzie stated that the Dog Park and Ninja Course at the park is looking good. Suggested that with the Drone Air Taxis an airport may have uses in the future. Lastly, he questioned how the meetings go with Praxis.

Johnson asked if the hydrant flushing is going to affect the current construction going on around town and an update on the fence at ACE Hardware.

Olson asked if there was a lot of foot traffic at The Taste of Willard.

Sattig asked there was an update from the Architect for the Police Department

*Ryan Gilmore introduced the Drone Program.

RECORD OF PROCEEDINGS

Minutes of

Meeting

Held

20

ORDINANCES AND RESOLUTIONS:**ORD. NO. 5951-23**

AN ORDINANCE TO AMEND THE 2023 APPROPRIATIONS ORDINANCE IN THE GENERAL FUND 101 IN THE AMOUNT OF TEN THOUSAND DOLLARS (\$10,000) TO PROVIDE FOR UNEMPLOYMENT COMPENSATION, was presented by Council President for its final reading by title only. This was done by the Council Clerk. Moved by Olson seconded by Babcock that the Ordinance be adopted. In a called vote Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

ORD. NO. 5952-23

AN ORDINANCE TO PROVIDE AN ADVANCE OF FUNDS FROM THE GENERAL FUND 101 TO THE OHIO VIOLENT CRIME REDUCTION FUND 229 IN THE AMOUNT OF FIFTY-FIVE THOUSAND SIX HUNDRED FIFTY DOLLARS (\$55,650) AND TO AMEND THE 2023 ANNUAL APPROPRIATIONS IN THE SAME AMOUNT IN ORDER TO PROVIDE FUNDS PRIOR TO RECEIVING GRANT FUNDS, was presented by Council President for its final reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Babcock to amend this Ordinance to change the verbiage from Transfer to Advance. In a called vote Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Babcock that the Ordinance be adopted. In a called vote Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried.

ORD. NO. 5953-23

AN ORDINANCE TO PROVIDE AN ADVANCE OF FUNDS FROM THE GENERAL FUND 101 TO THE OHIO VIOLENT CRIME REDUCTION FUND 229 IN THE AMOUNT OF SIXTEEN THOUSAND FIVE HUNDRED DOLLARS (\$16,500) AND TO AMEND THE 2023 ANNUAL APPROPRIATIONS IN THE SAME AMOUNT IN ORDER TO PROVIDE FUNDS PRIOR TO RECEIVING GRANT FUND, was presented by Council President for its final reading by title only. This was done by the Council Clerk.
*Motion failed for lack of motion.

COUNCIL/MAYOR COMMENTS:

Daniel stated that the brick work on the Clock Tower looks very good. The September 11th Silent walk was very moving and well attended.

Babcock said a big thanks to everyone involved in the grant process.

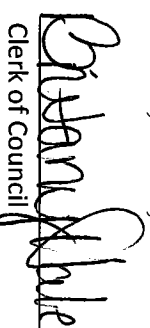
Johnson asked if the bushes at the ends of the boulevard would remain small.

Olson thanked everyone in the grant process.

McKenzie thanked Alan Babcock for his hard work in the Southern Five Sewer District committee.

Moved by Olson, seconded by Babcock that Council adjourn. In a called vote therein Babcock, Daniel, Elmlinger, Johnson, McKenzie, Olson, and Sattig voted yea. Motion carried.


President of Council


Clerk of Council

RECORD OF PROCEEDINGS

Minutes of Special meeting

Meeting

Held September 18

20 23

Willard, Ohio
September 18, 2023
Special Meeting
6:00 p.m.

The Council of the City of Willard, Ohio met in a work session on Wednesday, September 18, 2023, at 6:00 p.m. The President called the meeting to order.

Roll Call: Babcock, Daniel, Emlinger, Johnson, McKenzie, Olson, and Sattig.

Special Order of Business: Topics listed in order; one trash hauler, ARPA Funds, State Capital Grant, Sesquicentennial: Celebrating 150 Years, update on Southern Five Sewer District, 2024 Proposed Resurfacing, Assistant Finance Director position, sidewalks, Surge Staffing / Woodbine building lien.

Open Discussion on Topics:

One trash hauler- Hamons stated that Public Works and himself are rewriting the ordinance to allow or not allow council to go out for one hauler but if not, we can continue to do business how it currently is. A one hauler will be sent out for bid. If the council decides to have one trash hauler for the city, it will be brought about the first of the year. There are a couple advantages like only having one trash truck picking up around town and having all the trash picked up on the same day instead of multiple trucks and trash sitting out for different pick-up days.

ARPA Funds- we have just under \$250,000 to use by 2024 and 2026.

Recommendations from the department heads were to upgrade kiddie land, update government policies, add public restrooms at the reservoir and downtown, emergency water connection along 224 and Section Line 30, new ambulance, Police station upgrade, splash pad. The City Manager stated he would like to use some of the funds to organize and update the government policies.

State Capital Grant- we were awarded \$50,000 for a splash pad and \$60,000 for kiddie land improvements. Initially we asked for \$150,000 for a splash pad because \$50,000 isn't enough so these are the two options; one- we can work through our state representative to see if they'll reappropriate that grant to go towards kiddie land or a splash pad or two- we could try to do both and find some other money to go towards a splash pad. The council showed favor in using the funds to upgrade kiddie land. We are also receiving a \$156,000 grant from the Department of Health.

Sesquicentennial: Celebrating 150 Years- A committee is being formed with members from the council to work together to create a community celebration.

Update on Southern Five Sewer District- a planning and engineering agreement is being created that will more than like lead to the handling of utilities for the Southern Five Sewer District. This will be a source of revenue for the city, for Holiday Lakes it is 10% of the bill that is billed once a year and for Celeryville it is \$10 for each customer that is billed twice a year. This will be a 2-year agreement, the next stage will be the construction part in which we will not be doing any billing. This billing will be done by the Auditors applied to property tax. Eventually the city will handle the utility billing and maintenance fees. Right now, the agreement is just to handle the planning and engineering.

RECORD OF PROCEEDINGS

Minutes of

Special meeting

Meeting

Held September 18 2023

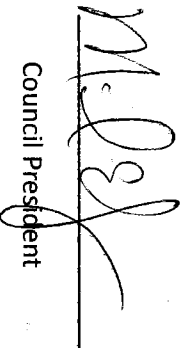
2024 Proposed Resurfacing- proposed streets that are subject to change are Myrtle Avenue, Howard Street, Emerald Street, Walton Street, Greenwood Cemetery, drive-thru at the City Hall.

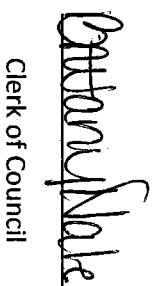
Assistant Finance Director Position- this position is needed to help with the workload and to have back-up. This will be a full-time position, salary-paid position.

Sidewalks- a 50/50 partnership program up to a certain square footage to help property owners fix sidewalks is being formed.

Surge Staffing / Woodbine building lien- Surge Staffing ran into a problem with the city when trying to close on the purchase of this building. The city has a mortgage deed on that property from 2010 downtown revitalization grant around \$10,000. The council decided to clear the lien and release it to Surge Staffing. A resolution will be prepared and presented to the council.

Moved by Olson seconded by Babcock that this work session adjourn. In a called vote therein Babcock, Daniel, Elminger, Johnson, McKenzie, Olson and Sattig voted yea. Motion carried and meeting was adjourned.


Council President


Clerk of Council