

RECORD OF PROCEEDINGS

Minutes of

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held _____ 20 _____

January 16, 2024

The Council of the City of Willard met in regular session on Tuesday, January 16, 2024, with the President of Council calling the meeting to order. The meeting was opened with prayer by Pastor Mike Harroll.

ROLL CALL: The Clerk called the roll and reported the following councilpersons present: Babcock, Danhoff, Daniel, Elmlinger, Olson, and Sattig. McKenzie was absent.

MINUTES: Minutes of the Regular Council meeting held on January 2, 2024, were presented for approval. In that copies were furnished to each Councilperson prior to the meeting, there was no request they be read. Moved by Olson seconded by Danhoff that they be approved as corrected. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

CITIZENS DISCUSSIONS:**BID PROPOSALS:****SPECIAL ORDER OF BUSINESS:**

1. VOLUNTEER FIREFIGHTERS' DEPENDENTS FUND BOARD- Joe Daniel and Jake McKenzie agreed to another term. Moved by Olson to renominate Daniel and McKenzie to the Volunteer Firefighters' Dependents Fund Board. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.
2. CITY DEVELOPMENT COMMISSION- Rick Robinson agreed to another term. Moved by Olson to renominate Rick Robinson to the City Development Commission. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.
3. PERSONNEL MERIT BOARD- Mark Matula agreed to another term. Moved by Olson to renominate Mark Matula to the Personnel Merit Board. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.
4. BOARD OF REVIEW ON INCOME TAX- Renee Steinmetz, Randy Wagner, and David Frye agreed to another term. Moved by Olson to renominate Steinmetz, Wagner, and Frye to the Board of Review on Income Tax. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.
5. ZONING BOARD OF APPEALS- Rickey Adams and Andy Reiderman agreed to another term. Moved by Olson to renominate Adams and Reiderman to the Zoning Board of Appeals. In a called vote Babcock, Danhoff and Olson voted yea. Motion Carried. Moved by Sattig to renominate Nick Kousma to the Zoning Board of Appeals. In a called vote Daniel, Elmlinger and Sattig voted yea. Motion carried.
6. Moved by Olson seconded by Babcock to accept the lateral transfer of police officer Jeremy Gray for vacation accrual purposes, recognizing his years of service with the City of Lorain Police Department and the Huron County Sheriff's Department as a total of 15 years and five months. In a called vote Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

COMMUNICATIONS AND PETITIONS: None.

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TABLED ITEMS: None.

REPORTS FROM COMMITTEES:

1. Charter/Legislative – McKenzie, Danhoff
2. Finance – Olson, Sattig
3. Public Works – Babcock, Daniel
4. Safety – Babcock, Daniel, Olson
5. Utilities – McKenzie, Daniel, Olson

REPORTS FROM OFFICERS: Moved by Olson seconded by Babcock to approve the Finance Directors Report from December 2023. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea.

REPORT FROM CITY MANAGER:

The next food giveaway is January 23rd, from 3-5 pm.

The sesquicentennial community pride committee conducted a logo contest for the celebration. Eighty-five logos were submitted for the contest, and the committee narrowed it to the top three. The core committee will now select the final design to represent our sesquicentennial. The public is invited to join any subcommittee to help plan the celebration.

~Historical Committee- Saturday, February 3rd at 10a.m. at the Historical Museum

~Parade Committee- TBD

~150th Festival Committee- Monday, January 22nd at 3:15p.m. at the City Hall

~Fundraising Committee- Thursday, January 18th at 3:15p.m. at the City Hall

~Community Pride Committee- Monday, January 22nd at 4:15p.m. at the City Hall

~Community Gala/Ball Committee- Thursday, January 18th at 4:15p.m. at the City Hall

Jeremy Gray was recently hired to serve as a Detective for the police department. Detective Gray has over fifteen years of police experience. He comes to our department with knowledge and is highly recommended. Previously he served as a police officer and detective for the City of Lorain and most recently the Huron County Sheriff's Office.

The water department has been pumping water into the reservoir. So far this winter season, 100 million gallons of water have been pumped into the reservoir. Approximately 400 million gallons of additional water is still needed to bring the water level to its full amount.

The reservoir can hold 2.3 billion gallons of water. In 2023, one million, two hundred and forty-two thousand gallons of water were pumped daily from the reservoir to the water plant for processing.

The city received statements of qualifications from the ADENA Corporation out of Mansfield and Janotta & Herner from Monroeville.

The following streets included in the 2024 Street Resurfacing Program for bids are Myrtle Avenue from Tiffin to Howard Street, Howard Street from Myrtle Avenue to Conwell Avenue, Emerald Street from Myrtle Avenue to Park Street, Walton Street section near O'Reilly's Auto Store, section of drive thru lane at the city hall and a section at the cemetery.

The city administration requests authorization to advertise for bids for the Water Tower Rehabilitation and Painting. It has been nearly 25 years since the 224 Water Tower was painted. The estimated cost for this project is \$655,000.

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~~ANEW will be meeting on Wednesday, January 17th, at 5:00 pm at the Depot on City Park Drive. Their most recent project was to raise funds for the Willard Dog Park, which is nearing completion of phase 1 fence installation. The meeting is open to the public, and residents willing to work to improve our community are encouraged to attend.~~

Council is requested to accept the following donations:

\$10,000 from Donald Graham & Associates towards the Sesquicentennial Fund. Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

\$3,212.61 from Willard Moose Lodge towards the Sesquicentennial Fund. Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

\$505.43 from the Willard Volunteer Firefighter Association towards the Military (Veterans) Memorial Fund. Moved by Olson seconded by Danhoff that this donation be accepted by Council. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

President asked for Questions-

Babcock addressed the ongoing road issues on U.S. 224 and Theo Moll Dr.

ORDINANCES AND RESOLUTIONS:

RESOLUTION NO. 2587-24

A RESOLUTION AUTHORIZING TO APPLY FOR, ACCEPT, AND ENTER INTO A WATER SUPPLY REVOLVING LOAN ACCOUNT (WSRLA) AGREEMENT ON BEHALF OF THE CITY OF WILLARD FOR PLANNING, DESIGN AND/OR CONSTRUCTION OF WATER FACILITIES; AND DESIGNATING A DEDICATED REPAYMENT SOURCE FOR THE LOAN FOR THE US 224 WATER TOWER REHABILITATION AND COATING PROJECT, was presented by the Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion adopted.

RESOLUTION NO. 2588-24

A RESOLUTION AUTHORIZING THE CITY MANAGER, CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR THE US 224 WATER TOWER REHABILITATION AND COATING PROJECT, was presented by the Council President for its first reading by title only. This was done by the Council Clerk.

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Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion adopted.

RESOLUTION NO. 2589-24

A RESOLUTION AUTHORIZING THE CITY MANAGER, CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR THE 2024 STREET IMPROVEMENTS PROJECT, was presented by the Council President for its first reading by title only. This was done by the Council Clerk.

Moved by Olson seconded by Danhoff that the rules be suspended, and the Resolution adopted on its first reading. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.

Moved by Olson seconded by Danhoff that the Resolution be adopted. In a called vote, Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion adopted.

COUNCIL/MAYOR COMMENTS:

Mayor Daniel encouraged everyone to stay warm!

Moved by Olson, seconded by Danhoff that Council adjourn. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, Olson and Sattig voted yea. Motion carried.



President of Council

Clerk of Council