

RECORD OF PROCEEDINGS

Minutes of

City of Willard

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

April 15, 2024

Held _____ 20 _____

Willard, Ohio

April 1, 2024

The Council of the City of Willard met in regular session on Monday, April 1, 2024, with the President of the Council calling the meeting to order. The meeting was opened in prayer by Sister Diana Hay.

ROLL CALL: The clerk called the roll and reported the following councilpersons present: Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig. McKenzie was absent.

MINUTES: Minutes of the regular council meeting held on March 18, 2024, were presented for approval. Copies of the minutes were furnished to each councilperson prior to the meeting. Moved by Olson, seconded by Danhoff, that the minutes of the meeting held March 18, 2024, be approved as presented. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. Motion carried.

CITIZEN DISCUSSIONS: Bill Armatrout, 224 West Emerald Street, Willard, Ohio. Inquired if the rezoning, recommended by the CDC committee, was for the owner's property or for the whole area. His properties are zoned residential, he would like that to be changed. He was informed that there must be ten properties for a zoning change to an area.

BID PROPOSALS: None

SPECIAL ORDER OF BUSINESS: The CDC met Tuesday, March 26, 2024. Copies of the minutes were presented to each councilperson prior to the meeting. The President of Council asked for a motion to accept and place on file. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. Motion carried.

The President of Council asked for a motion to act on the recommendations of the CDC. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. Motion carried.

COMMUNICATION AND PETITIONS: None

TABLED ITEMS: None

REPORTS FROM COMMITTEES:

- 1. Charter/Legislative – McKenzie, Danhoff
- 2. Finance – Olson, Sattig
- 3. Public Works – Babcock, Daniel
- 4. Safety – Babcock, Daniel, Olson
- 5. Utilities – McKenzie, Daniel, Olson

REPORTS FROM OFFICERS: None

REPORT FROM THE CITY MANAGER: The City Manager's report was reviewed as it was presented to Council.

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Next food giveaway is April 23, 2024. There are two more scheduled, not sure if there will be anymore after that. They are looking for grant funding.

The park will be having a Lunar Lunch, April 8, 2024, for the eclipse viewing. There will be food trucks, music, and at 1pm they will be giving away 500 pairs of eclipse glasses, on a first come basis.

Facts about the Eclipse: The eclipse will begin at 1:57 p.m., with totality beginning at 3:12 p.m. It will only last 3 minutes and 55 seconds.

During the Eclipse the temperature is expected to drop ten degrees.

The next total eclipse in Ohio will be in 2099. The last one was in 1806.

The maintenance department replaced a critical valve outside the water plant. This was a sixteen-inch line, the valve itself weighed about 800 pounds. It was one of the two lines coming out of the water plant that goes to the distribution lines.

The maintenance department has enlarged two catch basins on Timber, near Kennedy Street. They continue to work on allies and potholes. They also replaced forty runway lights at the airport.

The Fire department is participating in an Aqueous Film Forming Foam takeback program that the state of Ohio is doing. The foam will be sent to a company to destroy it. The Fire Department has on hand one 55-gallon drum and 16 five-gallon containers of foam. They are working with the Huron County EMA to give it to the state for disposal.

Volunteer clean-up days: There have been several groups that have reached out to the Parks Director, Kim Williams, to help beautify the area. On April 19, 2024, students from Pioneer Career and Technical Center, on May 5, 2024, the area churches are getting together through WAMA and Serve Your World, on May 29, 2024, the Leadership of Mercy will be working to clean up the city.

We have a pre-construction meeting with Moser about the Willard water plant. We are expecting construction to start in June or July. Planning for this project started in 2019.

Police Chief Chaffins has gone around to several businesses, to go over safety procedures, for traffic and active shooter training. We encourage any businesses to reach out to the police department for training.

Update on the US Route 224 sidewalk improvement project, this is through an ODOT grant. K.E. McCartney and Associates are working on obtaining easements, for where the sidewalk and work zones will be. There are twenty easements they need to collect; they have currently collected ten. The project is currently slated to begin in the spring of 2025. They will build five-foot sidewalks on both north and south bound sides of US Route 224, from Myrtle Avenue to Main Street, with improved pedestrian crossings as well.

There is a resolution before the Council for the Wastewater Generator Replacement. The current generator is thirty-three years old. A couple of years ago we lost power for three days and had to run on generator backup. We do have the lagoon that that water can be dumped in. It's very important to have a working generator so things don't get backed up. The current estimate for this project is \$230,000.

The council was asked to accept donations.

The following was donated to the Sesquicentennial Fund, \$1,000 from Gerber Pizza (Domino's), \$1,000 from HJ Schodorf & Associates, \$1,000 from Tom and Joni Secor, \$500 from Kyle Depinet (Living Tree Chiropractic LLC), \$500 from Sexton's Landscaping, and \$500 from the Fraternal Order of Police (Willard Lodge #174). The President of Council requested a motion to accept the

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donations, motioned by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. Motion carried.

The Ohio State Eagles (in c/o Shelby Eagles 763) has donated \$1,500 towards the Annual Fishing Derby. The President of Council requested a motion to accept the donation, motioned by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. Motion carried.

The Willard Area Chamber of Commerce has donated \$200 towards the Clock Tower Fund. The President of Council requested a motion to accept the donation, motioned by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. Motion carried.

PRESIDENT ASKED FOR QUESTIONS:

Olson expressed appreciation to the groups that are helping clean up the city, she has challenged other area business to participate. She also wanted to commend the grant writers for the State Route 224 project and to thank the Sesquicentennial Committee's for all their hard work.

ORDINANCES & RESOLUTIONS:

RESOLUTION 2596-24

A RESOLUTION AUTHORIZING THE CITY MANAGER, CITY OF WILLARD, OHIO, TO ADVERTISE FOR BIDS FOR THE WATER POLLUTION CONTROL PLANT GENERATOR REPLACEMENT PROJECT.

Was presented by the Council President for it's first reading by title only. This was done by the Council Clerk. The Council President called for a motion that the rules be suspended, and this resolution be adopted upon its first reading. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig voted yea. Motion carried. The Council President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig voted yea. Motion carried.

ORDINANCE 5970-24

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCE; PROVIDING FOR THE PUBLICATION OF SUCH NEW MATTER; AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH.

Was presented by the Council President for it's first reading by title only. This was done by the Council Clerk.

ORDINANCE 5971-24

AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR TO ADVANCE \$500,000 FROM FUND 603 WATER FUND TO THE OHIO DEPARTMENT OF DEVELOPMENT INFRASTRUCTURE GRANT WATER SYSTEM IMPROVEMENTS FUND 608 AND DECLARING AN EMERGENCY

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Was presented by the Council President for its first reading by title only. The was done by the Council Clerk. The President call for a motion that the ordinance lay for seven days, or until the next regular meeting be waived. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig voted yea. Motion carried. The Council President called for a motion to adopt, moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig voted yea. Motion carried.

COUNCIL/MAYOR COMMENTS:

The mayor congratulated Jim Hutchison who retired on March 29, 2024.

There being no further business to come before Council the President asked for a motion to adjourn. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig voted yea. Motion carried.



President of Council



Clerk of Council