

RECORD OF PROCEEDINGS

Minutes of City Of Willard, Ohio

Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3339 FORM NO. 10148

March 18, 2024

Held \_\_\_\_\_ 20 \_\_\_\_\_

Willard, Ohio

March 18, 2024

The council of the City of Willard met in regular session on Monday, March 18, 2024, with the President of Council calling the meeting to order. The meeting was opened in prayer by Pastor Mike Harroll.

**ROLL CALL:** The clerk called the roll and reported the following councilpersons present: Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig.

**MINUTES:** Minutes of the regular council meeting held on March 4, 2024, were presented for approval. Copies of the minutes were furnished to each councilperson prior to the meeting. Moved by Olson, seconded by Danhoff, that the minutes of the meeting held March 4, 2024, be approved as presented. In a called vote therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig, voted yea. Motion carried.

Minutes of the special meeting held on March 6, 2024, were presented for approval. Copies of the minutes were furnished to each councilperson prior to the meeting. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig, voted yea. Motion Carried.

**CITIZENS DISCUSSIONS:** None

**BID PROPOSALS:** None

**SPECIAL ORDER OF BUSINESS:** None

**COMMUNICATION AND PETITIONS:** None

**TABLED ITEMS:** None

**REPORTS FROM COMMITTEES:**

- 1. Charter/Legislative – McKenzie, Danhoff
- 2. Finance – Olson, Sattig
- 3. Public Works – Babcock, Daniel
- 4. Safety – Babcock, Daniel, Olson
- 5. Utilities – McKenzie, Daniel, Olson

**REPORTS FROM OFFICERS:** The finance director’s report was reviewed and presented to Council.

President asked for Questions:

Sattig expressed appreciation for the addition to the regular report.

Sattig inquired about the reduction in labor coming to the town, asking if there was a contingency in place.

The president asked for motion to approve the finance directors report for February and placed on file. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig voted yea. Motion carried.

**REPORT FROM THE CITY MANAGER:** The City Manager’s report was reviewed as it was presented to Council.

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\_\_\_\_\_ 20 \_\_\_\_\_

Reported on the layoffs in town. The statement from Debra Reymand, Vice President of Public relations for Stanley Corporate, Due to softer market demand in recent seasons, has resulted in higher inventory levels, we have unfortunately made the difficult decision to implement operational adjustments, including shift consolidation and cost saving initiatives. Which help us focus on providing employees with a smooth transition with options for employment at other Stanley Black and Decker facilities, as well as job placement support services.

There is a Job Fair next Tuesday March 26, 2024, from 1-3, at the Senior Center.

We believe that there is potential for jobs in Willard. One factory is looking towards growth. We are looking for stability and to keep these jobs in town.

Primary election March 19, 2024, from 6:30 a.m. -7:30 p.m. Voting is at the high school.

Food Giveaway March 19, 2024, from 3:00 p.m.-5:00p.m. Not sure if the giveaways will continue, but Second Harvest is looking for funding. Right now, it will go through June 18, 2024.

Discussed the City's sesquicentennial. Had a meeting about a community dinner. Parade committee to meet Tuesday March 19, 2024. Main event committee to meet Thursday March 21, 2024. New committee, the car committee to meet March 26, 2024.

Water tower painting and remodeling, low bid was \$477,000. To the same company that did the work last time, 24 years ago.

Official notice, Ohio public utilities commission has approved the Ashland railway improvements. Installing a gate and other safety devices on the track, on State Route 99, between Tiffin Street and

Howard Street. The work has to be completed by March 6, 2025. Anticipating on happening this year. Project is \$470,000

Discussed Resolution 2595-24.

April 8, 2024. Having a local viewing party at the park. Will be giving away 500 pairs of eclipse glasses.

Maintenance Report, the bucket truck is out of service. It is getting the whole system rehabbed. 2004 Ford with 85000 miles.

Easter egg hunt and egg drop coming up Saturday March 23, 2024.

March 17 – 23 is severe weather awareness week. We will be participating in the planned statewide tornado drill. EMA will be sending text messages.

Job openings. Wednesday we will be testing for the assistant finance director job. We are still taking applications for city mechanic. Testing for the city mechanic position will be on March 27, 2024. We are also taking applications for seasonal employment.

Discussed sentencing for Zach Boster. Thanked the police department for all their hard work.

Asked the council to accept various donations towards the Sesquicentennial Fund. \$1,000 from Christian Alliance Church, \$1,000 from Willard Area Kiwanis Club, \$2354.74 Willard Moose Lodge, and \$5,000 from the Van Allen Insurance Agency. The president asked for a motion to accept. Moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig voted yea. Motion carried.

### **President asked for Questions –**

How did the Ward 1 tour go? The city manager expressed that it went well.

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What's MHAS housing. Mental Health and Addiction Services are meeting to explore building affordable housing.

Doster Plaza looks nice, with all the brickwork and recessed lights.

The wastewater treatment plant painted the fuel tanks, and they turned out well and looked nice.

Looked at where the gateway sign goes on 224. Hoping for it to be done this year. Script Willard has already been ordered.

Do we have any word on the north park sign? This has been sent to the park director.

**ORDINANCES & RESOLUTIONS:**

**RESOLUTION NO. 2593-24**

**A RESOLUTION TO TENTATIVELY AWARD THE US 224 WATER TOWER REHABILITATION AND COATING PROJECT TO AMERICAN SUNCRAFT CO., INC. MEDWAY, OHIO**

Was presented by Council President for its first reading by title only. This was done by the Council Clerk. Council President called for a motion that the rules be suspended, and this resolution be adopted upon its first reading. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig voted yea. Motion carried. Motion to adopt, moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig, voted yea.

**RESOLUTION NO 2594-24**

**A RESOLUTION ESTABLISHING THE DOLLAR THRESHOLD OF A BLANKET CERTIFICATION FOR THE CITY OF WILLARD.**

Was presented by Council President for its first reading by title only. This was done by the Council Clerk. Council President called for a motion that the rules be suspended, and this resolution be adopted upon its first reading. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig voted yea. Motion carried. Motion to adopt, moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig, voted yea.

**RESOLUTION NO. 2595-24**

**AUTHORIZING THE CITY MANAGER TO SUBMIT AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION, OFFICE OF AVIATION FOR GRANT FUNDS AT THE WILLARD AIRPORT - 8G1 AND AUTHORIZING THE ACCEPTANCE OF THE GRANT IN THE EVENT THE SAME IS AWARDED TO THE CITY FOR SFY 2025**

Was presented by Council President for its first reading by title only. This was done by the Council Clerk. Council President called for a motion that the rules be suspended, and this resolution be adopted upon its first reading. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, voted yea. Sattig voted nay. Motion carried.

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Motion to adopt, moved by Olson, seconded by Babcock. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, voted yea. Sattig voted nay.

**ORDINANCE 5967-24**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT TO LEASE APPROXIMATELY 16 ACRES OF LAND OWNED BY THE CITY OF WILLARD TO LATTEMAN FARMS LLC, NORWALK, OH, FOR A TERM OF ONE (1) YEAR AND OFFERS (2) ADDITIONAL ONE (1) YEAR RENEWAL OPTIONS PURSUANT TO BID NUMBER 2024-01**

Was presented by the Council President for its second reading. This was done by the Council Clerk. President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. McKenzie voted nay.

**ORDINANCE 5968-24**

**AN ORDINANCE AUTHORIZING THE CITY MANAGER TO ENTER INTO A LEASE AGREEMENT TO LEASE APPROXIMATELY 11.6 ACRES OF LAND OWNED BY THE CITY OF WILLARD TO ANDREW DANIEL, WILLARD, OH, FOR THE TERM OF THREE (3) YEARS AND OFFERS TWO (2) ADDITIONAL (1) YEAR RENEWAL OPTIONS. PURSUANT TO BID NUMBER 2024-02**

Was presented to the Council President for its second reading. This was done by the Council Clerk. President called for a motion to adopt. Moved by Olson, seconded by Danhoff. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, Olson, Sattig, voted yea. McKenzie voted nay.

**Council/Mayor Comments:**

Tomorrow is the first day of spring.

Olson noticed that we received additional grants, thanked the grant writers for all their hard work.

Sattig commented on the picture of Daniel Willard. He thanked Kim Elmlinger.

Sattig also thanked Bridget Tipton for her hard work on the minutes.

There being no further business to come before Council, moved by Olson, seconded by Danhoff, that council adjourn. In a vote called therein Babcock, Danhoff, Daniel, Elmlinger, McKenzie, Olson, Sattig, voted yea. Motion carried.



President of Council



Clerk of Council