



WILLARD POLICE DEPARTMENT ANNUAL REPORT 2022



L-R –SRO Ed Tackett, Sgt Seth Mahon, Chief Shannon Chaffins, Governor Mike DeWine, Asst. Chief Adam Strong, Officer Courtney Burkett, Officer Nick Zingale

The mission of the Willard Police Department is to work with the community to enhance the quality of life in the City of Willard by providing effective police services to include the protection of life and property, professional law enforcement, crime prevention, fear reduction, and friendly assistance.



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Willard Police Department Roster, 2022

Title/Name	Appointment Date	Years of Service	Assignments/Responsibilities
Chief Shannon Chaffins	May 23, 1994	28	Administration
Asst. Chief Adam Strong	January 18, 2000	22	Administration, Patrol, Janitorial
Sergeant Seth Mahon	July 23, 2012	9	Patrol Supervisor, Evidence, Jail Administrator, FTO
Sergeant Vincent Poggiali	October 5, 2015	6	Patrol Supervisor, Firearms, FTO
Officer Steven Weiss	June 9, 1997	25	Patrol, Hostage Negotiations
Officer Edward Tackett	March 7, 1994	28	School Resource Officer, DARE, Patrol
Officer Christopher Kelbley	January 10, 2000	22	Patrol, Cruiser Maintenance, PST/EMD
Officer Brian Slone	April 27, 2003	19	Patrol, Senior Watch, REACT
Officer Ryan Hall	March 9, 2009	13	Patrol, Datamaster
Officer Jarryel Salazar	April 27, 2015	7	Patrol, US Marshall T.F.
Officer Danielle Rohrbach	October 22, 2018	4	Patrol, PST/EMD, Junk Vehicles
Officer Courtney Burkett	November 9, 2020	2	Patrol, PST/EMD, TRUNARC Tester
Officer Nicholas Zingale	July 25, 2022	-	Patrol, PST/EMD
Officer Jason Reel	August 9, 2022	-	Patrol, PST/EMD
PST/EMD Teresa Cupp	May 17, 1989	33	PST/EMD, TAC
PST/EMD Ashley Maurer	February 9, 2015	7	PST/EMD, Records Clerk, CAD Committee, Training Records, REACT
PST/EMD Andrew Handshoe	January 30, 2017	5	PST/EMD, Asst. TAC, Parking Enforcement, Annual/Monthly Reports
PST/EMD Cassandra Dials	July 11, 2022	-	PST/EMD
TOTAL YEARS OF SERVICE		232	



Message from Chief Shannon Chaffins

The 2022 Annual Report is submitted for your review.

Law enforcement throughout the country has been facing difficulties in recruitment and retention of officers. The Willard Police Department is no exception.

However, WPD has been fortunate enough to receive a grant in the amount of \$393,000 for the specific purpose of retaining our valuable officers, as well as attracting new officers to current employment vacancies. The announcement came from Governor DeWine himself, as shown on this report's cover.



The WPD Roster looks different than 2021. Vince Poggiali has been promoted to sergeant. Sgt. Poggiali is an integral part of the firearms training program. Sgt. Poggiali has been integral in implementing a 12-hour shift schedule preferred by many officers and dispatchers. Sgt. Poggiali also has trained all officers in handling, firing, safety, and storage of AR type weapons that our cruisers are now equipped with. Officer Nick Zingale joined our department from Wakemen PD. Officer Zingale has proven himself a formidable officer and we look for great things from him in the future. Officer Jason Reel has been moved from part-time to full-time and Cassandra Dials has joined us to fill a dispatch vacancy. Both are doing well and have helped us round out our roster to fill those vacancies.

Still, property crimes are still at a relative lull, although they have increased slightly. Violence complaints, however, increased from last year. One tragic event triggered three homicides. Officer Reel and others were able to coordinate with other agencies and apprehend the suspect within a few hours of the tragic event. Other violence stats have also been increasing from last year, Domestic Violence complaints have gone up to nineteen, compared to sixteen last year. Various types of assault allegations have also increased from last year, from 14 to 25.

2022 has been a busy year. I cannot express enough how much I appreciate your support for our officers and dispatch team.

Respectfully,

Shannon D. Chaffins, Chief of Police



2022 Call for Service Highlights

- **January 16th** – Officer Burkett and night shift units respond to an overdose complaint on Spring Ct. The female subject fights with officers. The female subject is transported to the Huron County Jail for Assault (Police Officer and EMT), Resisting Arrest, Aggravated Menacing, Resisting Arrest, and Disorderly Conduct.
- **February 23rd** – Officer Weiss is dispatched to a Motson Street address for a male and female that had entered a vacant residence. Both subjects are found inside the vacant residence and in possession of stolen property. Both subjects were arrested for Breaking and Entering and transported to the Huron County Jail.
- **March 23rd** – Officer Kelbley checks a vacant property on Woodland Avenue and finds two people. Both are arrested and found to be in possession of methamphetamine. Another female is then found, who was also in possession of methamphetamine. All three subjects are transported to the Huron County Jail on charges of Breaking and Entering and Possession of Methamphetamine.
- **April 28th** – Officer Weiss assists Willard EMS at Circle K for an unresponsive male subject in a vehicle. The male subject is treated by EMS, who is then arrested and charged with OVI.
- **May 21st** – Sgt. Mahon and Officer Poggiali direct traffic and coordinate with Willard Fire Department and the maintenance department in the aftermath of a storm, flooding city streets and many residences in various parts of the city. The outdoor warning siren is activated due to weather conditions.
- **June 9th** – Sgt. Poggiali and Officer Burkett respond to a burglary in progress on Euclid Street. Officers enter the residence and find a male subject armed with a sword. The male drops the sword upon commands by Sgt. Poggiali, who is the arrested and transported to the Huron County Jail on charges of Aggravated Burglary.
- **July 7th** – Sgt. Poggiali and others respond to Circle K in reference to a female claiming to be chased by a male with a gun. The circumstances of the incident were investigated, but no other credible information about an armed subject is found. The female is determined to be under the influence of drugs and transported to a family member's residence. Officers respond to two other similar complaints later in the day

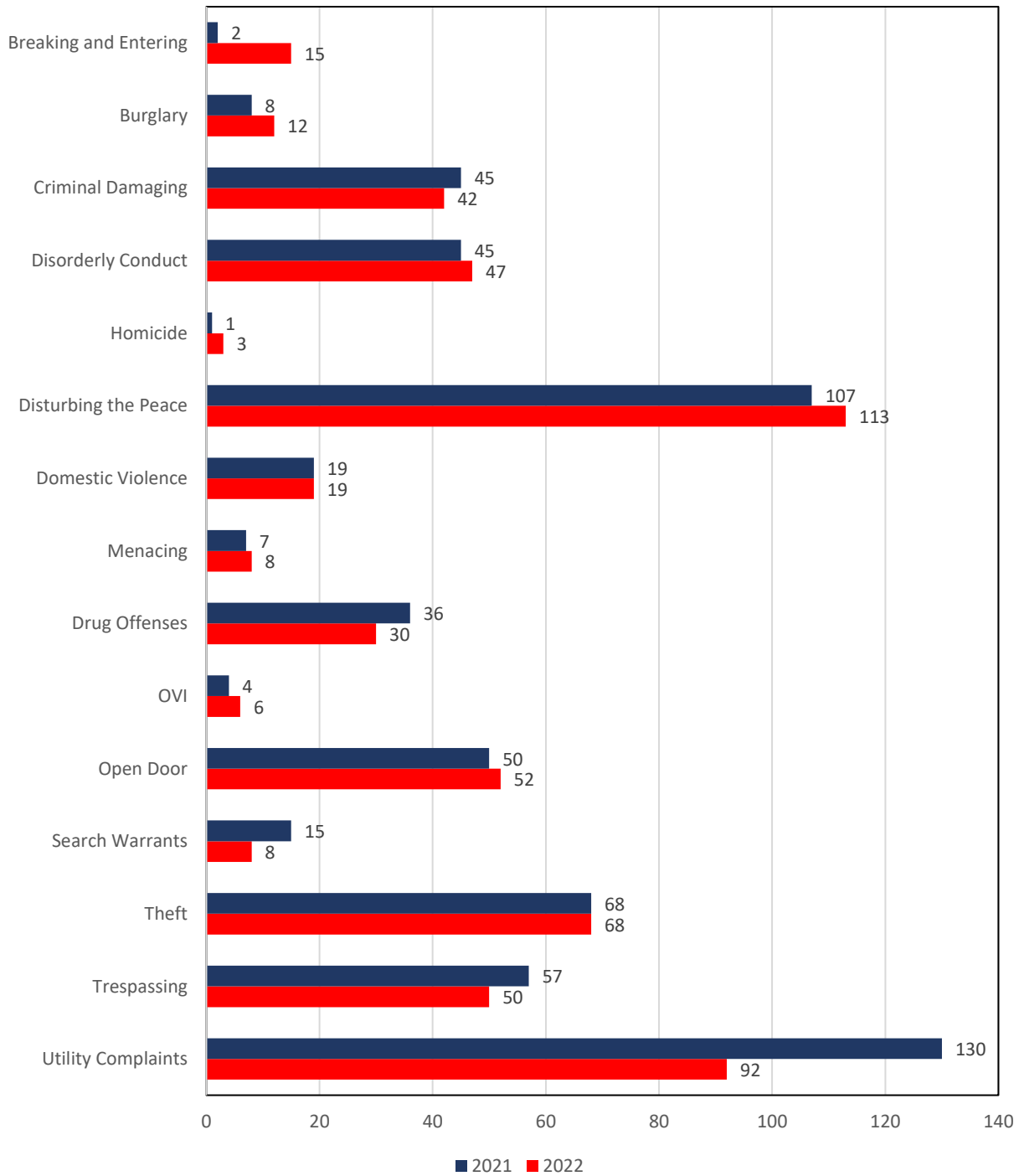


from the same complainant, all of which are unsubstantiated. The female is taken to Willard Mercy for treatment.

- **August 9th** – Sgt. Poggiali is dispatched to the Willard Country Inn. The caller advised dispatchers that a young juvenile was left inside a room by themselves. Officer Poggiali locates a 2–3-month-old baby in the room alone. Huron County Children Services were contacted. Reports are sent to the law director’s office for consideration of charges against the guardians of the child.
- **September 3rd** – Day shift officers are dispatched to a disturbance at a S. Myrtle Avenue residence. Officers discover two dead bodies inside a home, launching a homicide investigation. The investigation led to a man hunt for the suspect, who was located by Bellevue PD. The suspect was arrested and taken to the Huron County Jail.
- **October 4th** – Sgt. Mahon and Officer Burkett respond to a suspicious person’s complaint near the storage units behind the Blossom Center. Sgt. Mahon locates both involved subjects, who are found to be in possession of stolen property from the storage units, as well as stolen property from 1005 S. Myrtle Avenue. Both subjects are arrested and transported to the Huron County Jail. Information gathered by Sgt. Mahon and Officer Burkett leads to a search warrant at a Euclid Street residence, where more stolen property is recovered. A male subject at the Euclid Street residence is arrested for Receiving Stolen Property and Permitting Drug Abuse and is transported to the Huron County Jail as well.
- **November 4th** – WPD takes a missing person complaint regarding a Crestwood Drive resident. The male subject is found deceased in Plymouth a few days later. The incident is still under investigation.
- **December 3rd** – Sgt. Mahon and other WPD units assist the Huron County Humane Society at a Spring Street residence. Thirty-four cats, two dogs, and one chicken are removed from the property as a result of the search warrant.



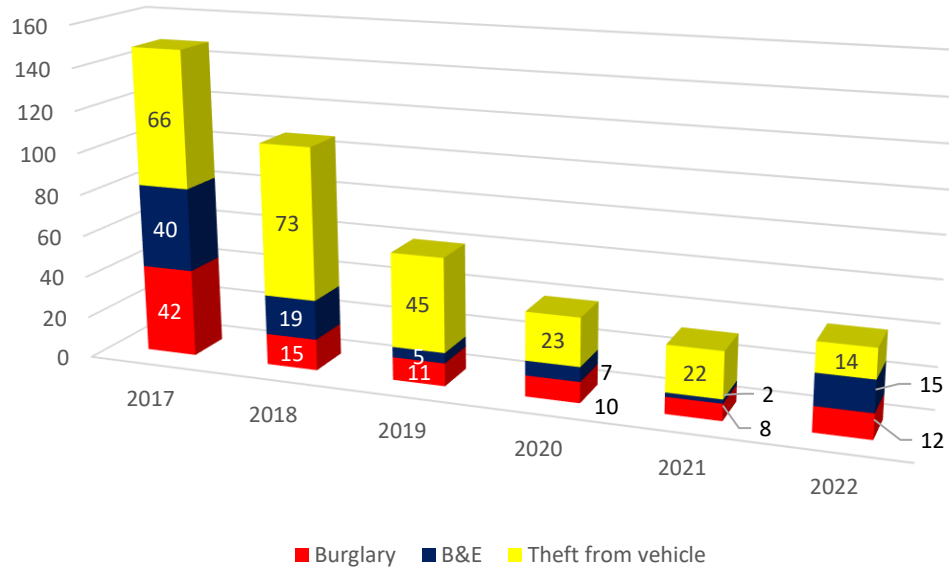
Call for Service Type Comparison, 2021-2022



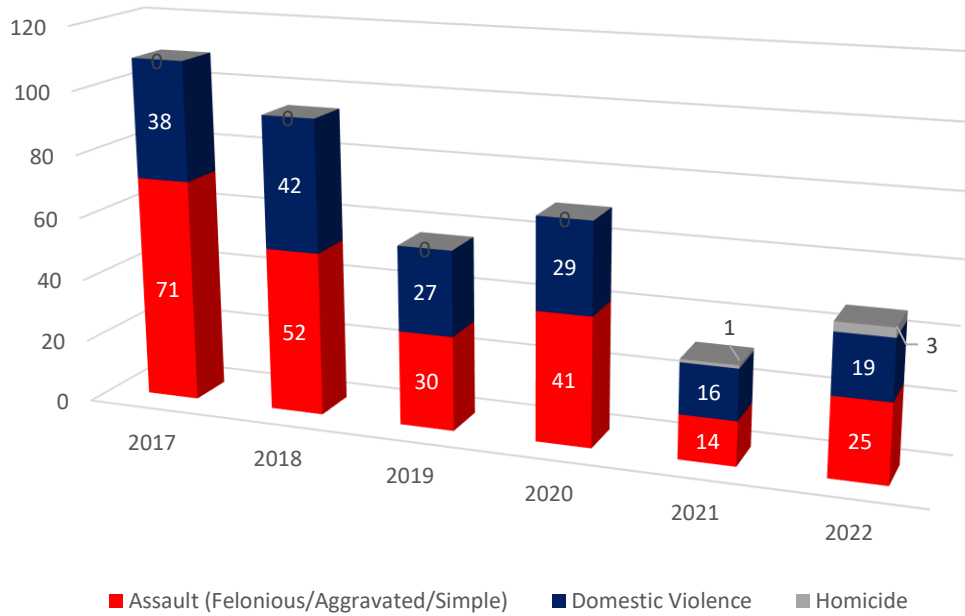


Theft and Violent Statistics

Theft Complaints, 2017 - 2022

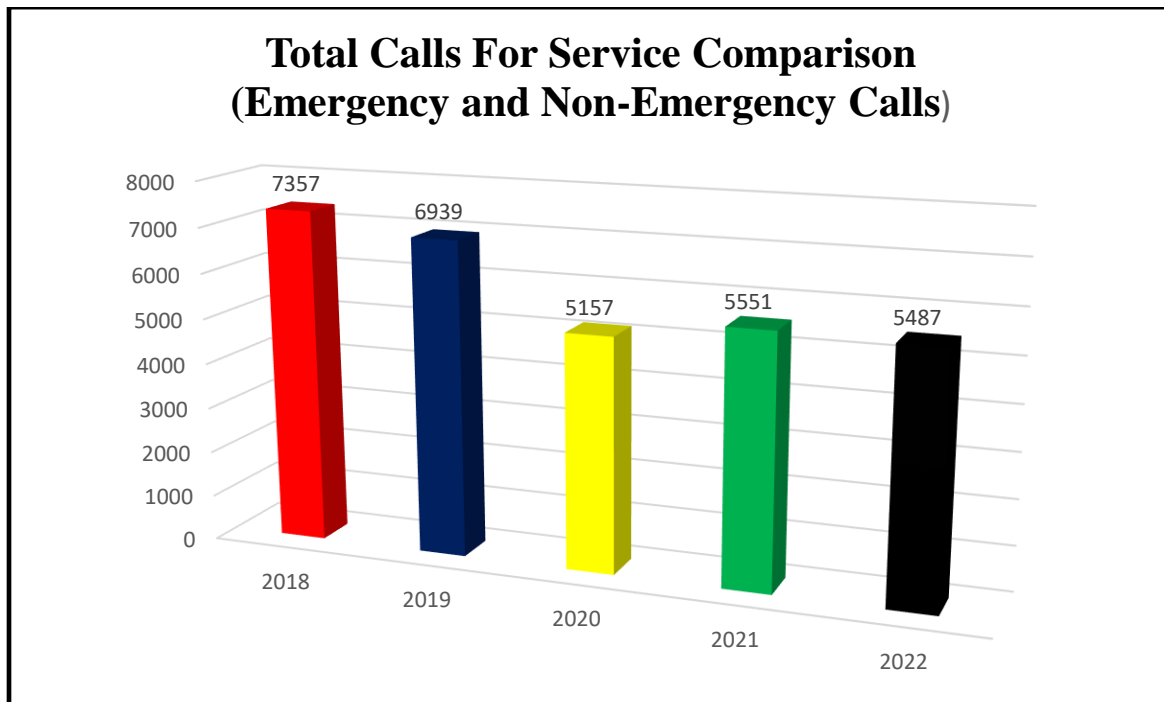
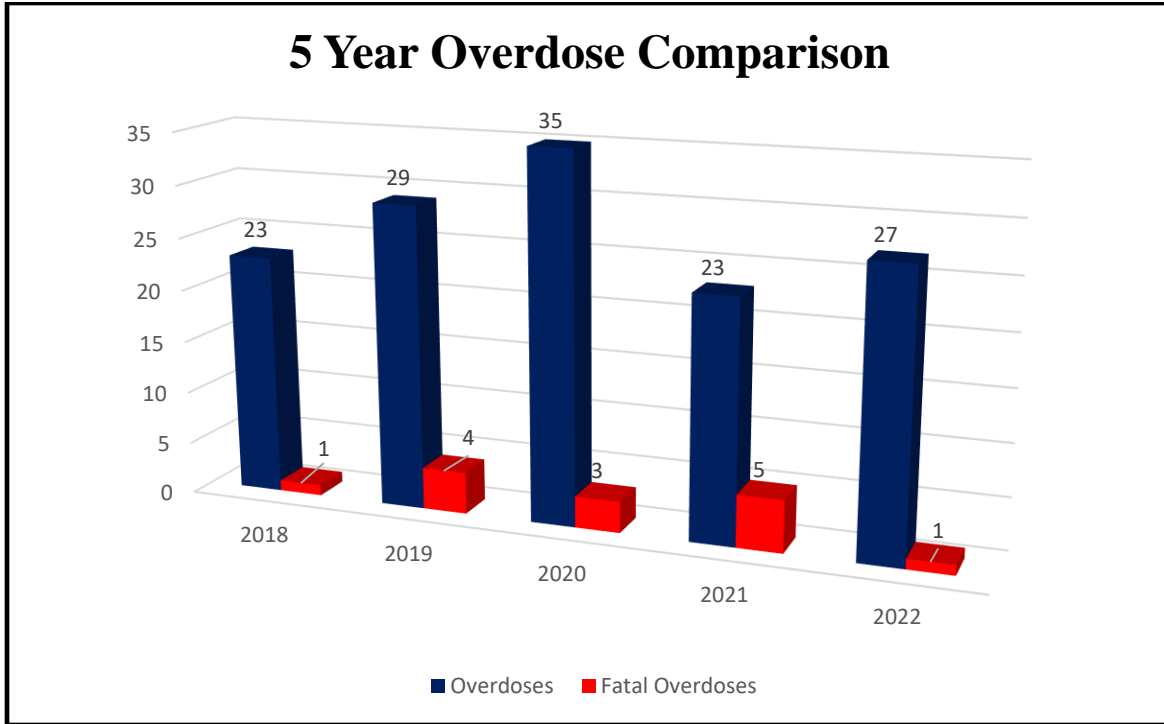


Violence Complaints, 2017 - 2022





Overdose and Total Calls for Service Statistics



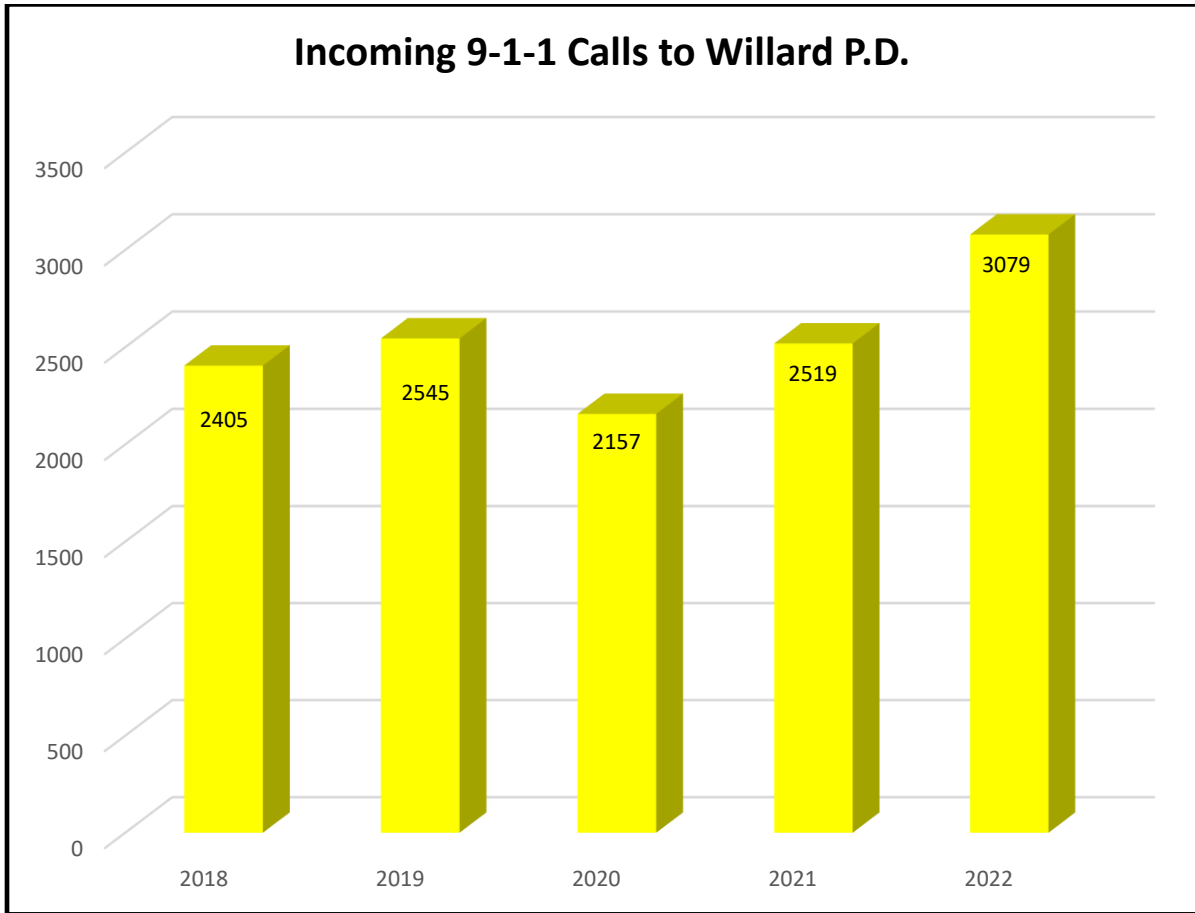


Dispatch Annual Report

PST/EMD Ashley Maurer



- Willard Police Department Public Safety Telecommunicators (PST) and Emergency Medical Dispatchers (EMD) handle emergency and non-emergency calls for Willard Fire/EMS, Willard Police Department, and other city departments during non-business hours.
- Willard Police Department PSTs handle phone calls and radio traffic from the Willard Fire Department Fire District, which is approximately 92 square miles and serves approximately 12,500 people.
- The Willard Police Department dispatch center is staffed 24/7 with only PST/EMD certified personnel, including four full-time dispatchers, one part-time dispatcher, and five officers.
- Willard Police Department PST/EMD duties include, but are not limited to:
 - Man 2 lines of 9-1-1 and 3 non-emergency lines
 - Provide walk-in assistance and customer service
 - Prioritize proper responses for multiple requests simultaneously
 - Compile a variety of information and records, including domestic violence reports, annual reports, monthly reports, parking enforcement, etc.
 - Monitor the jail and prisoners
 - Monitor the police department, city hall, downtown, and recreational department surveillance cameras
 - Enter, maintain, and validate warrant entries, inquiries, and teletypes through LEADS (Law Enforcement Automated Data System)
- Training attended by Willard PST/EMD include:
 - LEADS TAC (Technical Agency Coordinator) In-Service training
 - PST Handshoe attended the international NENA conference in Louisville, Kentucky.
 - PST Maurer was certified this year through APCO as a communications training officer. The conference and class were both paid for by scholarships.
 - Police Legal Science (PLS) and APCO Illuminations online monthly training.



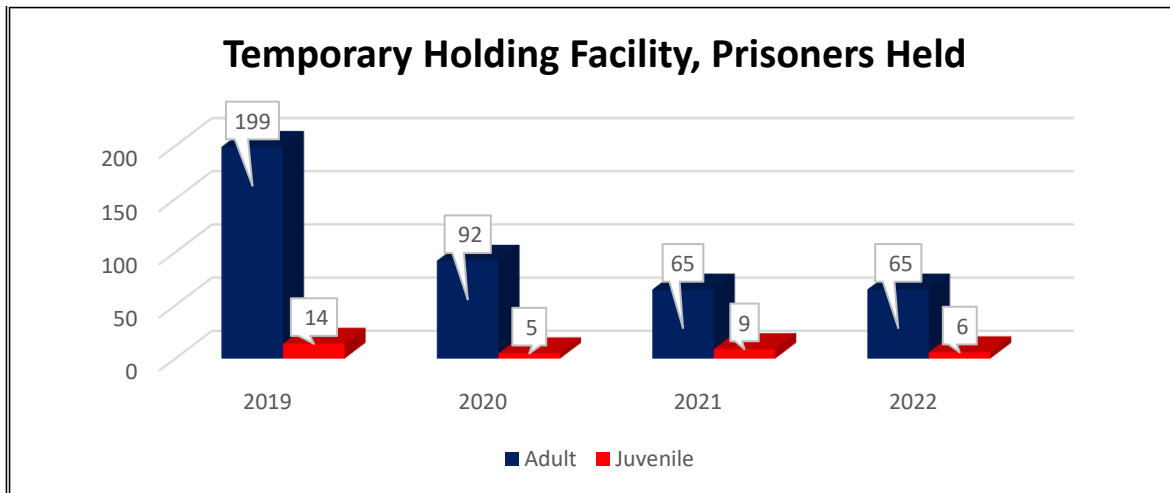
Respectfully,

Ashley Maurer PST/EMD



Willard Temporary Holding Facility Annual Report

Sgt. Seth Mahon



- The Willard City Jail is used to hold prisoners up to (6) hours.
- The above numbers do not reflect the number of arrests because:
 - Many arrestees are not brought to the city jail, but instead transported to the Huron County Jail directly from the arrest location.
- The Ohio Department of Health and WFD inspects the city jail on an annual basis.
- Juvenile offenders are sometimes held in the jail for occasions when they are combative or a flight risk.
 - Juveniles detained in the temporary holding facility are logged separately and are reported to the Ohio Department of Corrections on a quarterly basis.
- Combative and/or suicidal prisoners are sometimes held in a restraint chair.
 - Policy dictates that prisoners in the restraint chair are to be monitored throughout their incarceration.

Respectfully,

Sgt. Seth Mahon

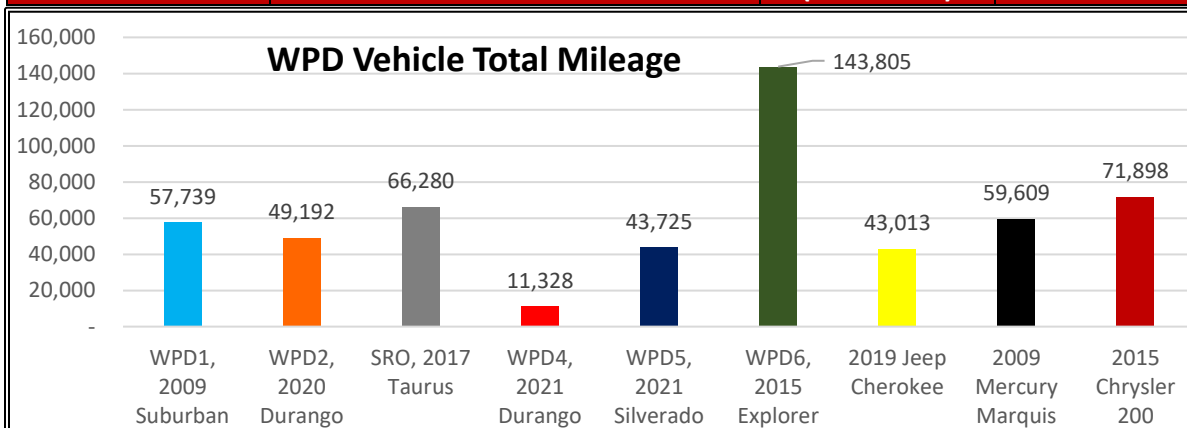


Vehicle Maintenance and Mileage Report

Officer Christopher Kelbley

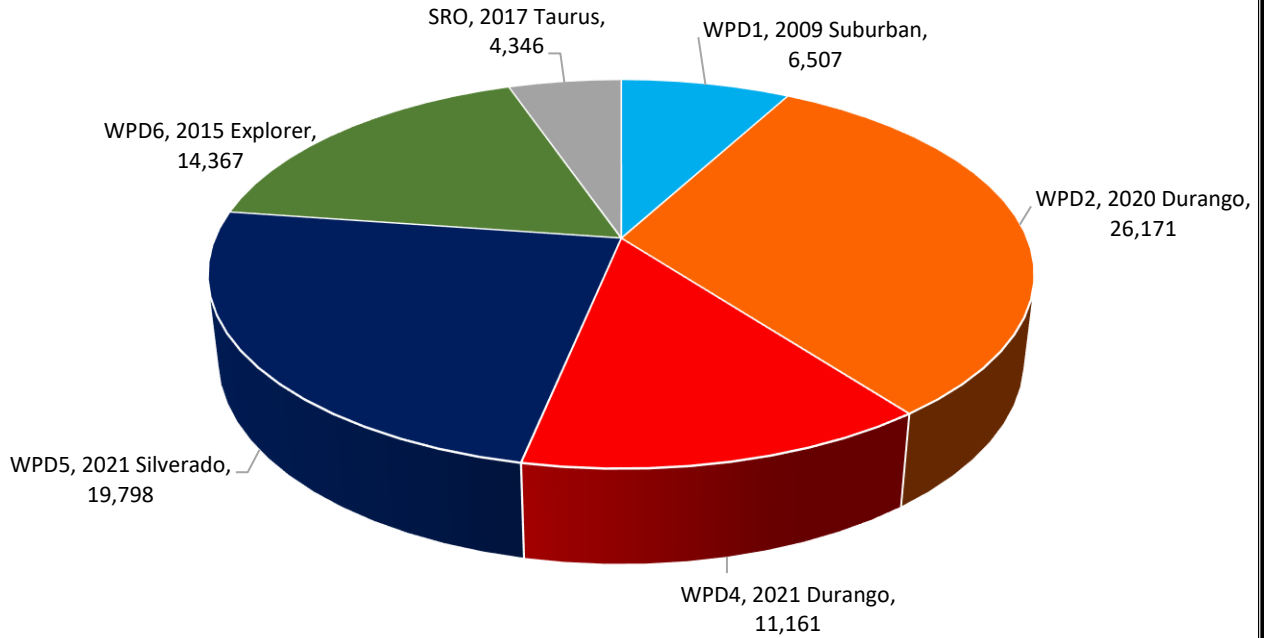


Vehicle Description and Color Key			
Vehicle ID #	Description	Original Cost	Assignment
WPD1	2009 Chevy Suburban	\$22,500	Patrol
WPD2	2020 Dodge Durango	\$43,962.57	Patrol
S.R.O.	2017 Ford Taurus	\$27,488.86	S.R.O.
WPD4	2021 Dodge Durango w/upfit	\$53,166.86	Patrol
WPD5	2021 Chevy Silverado	\$33,747.69	Patrol
WPD6	2016 Ford Explorer	\$25,861	Patrol
JEEP	2019 Jeep Cherokee	\$18,969.50	Unmarked
Marquis	2009 Mercury Grand Marquis	\$7,000	Unmarked
Chrysler	2015 Chrysler 200	N/A (Forfeiture)	Unmarked

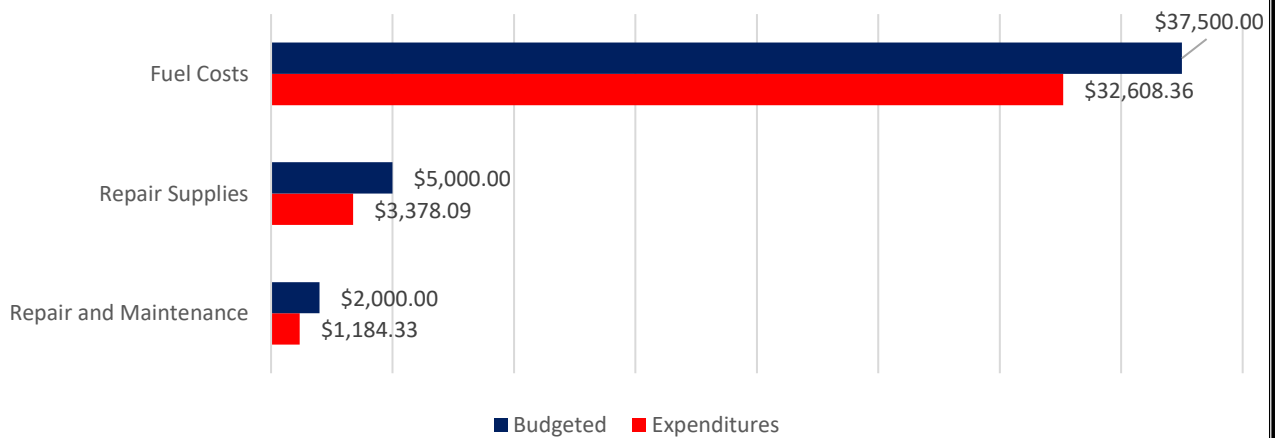




Total Patrol Miles Driven, 2022



Vehicle Expenses, 2022



Respectfully,

Officer Christopher Kelbley



2022 Training Summary

The 2022 CPT (Continued Professional Training) has been met this year. The Ohio Attorney General's Office has required each police officer in the state to log at least 24 hours of training on a variety of subjects, including Domestic Violence, Legal Updates, Officer Personal Wellness, Responding to Mental Health, Responding to Sexual Assaults, and Cultural Humility.

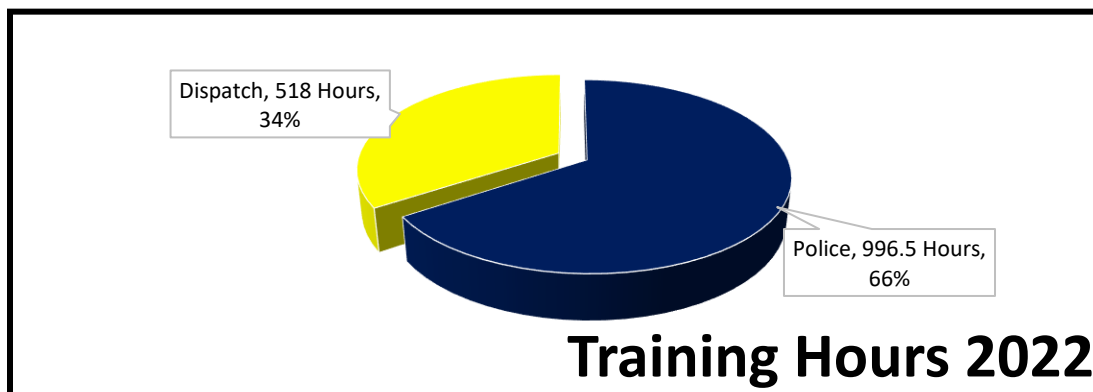
The Willard Police Department has taken advantage of several training opportunities this year. Many members completed active shooter training with surrounding law enforcement agencies, conducted by Chief Mike Conney (retired) at New London local schools. Furthermore, many have also completed a four hour course in a new technology that allows us to identify controlled substances without even opening the bags they are contained in. This makes field testing safe for officers in the field, as well as arm prosecutors with timely test results. This training and equipment were provided by a grant submitted by the MCMHAS (Huron County Board of Mental Health and Addiction Services). The Nord Center also provided training for our officers and dispatch personnel regarding juvenile abuse, sexual assault, and persons in crisis. We are grateful for their respective partnerships.

WPD also partnered with Capt. John Weiss of the Willard Fire Department to provide initial dispatch training classes to 3 WPD members. Officer Nick Zingale, PST/EMD Cassandra Dials, and PST/EMD Bahli Fox successfully completed the training and all its requirements.

The Willard Police Department has logged 1,514.5 hours of training this year. 996.5 of those hours were police-related training, and the remaining 518 hours were dispatch-type training. The following page summarizes the training completed in 2022 for each member of the Willard Police Department, Willard Police Department dispatch team, and those who hold both qualifications.



Name and Title	Qualifications (L.E. – Law Enforcement, PST/EMD – Public Safety Telecommunicator, Emergency Medical Dispatch)	Training Hours
Chief Shannon Chaffins	L.E.	40
Asst. Chief Adam Strong	L.E.	44.75
Sgt. Seth Mahon	L.E.	44
Sgt. Vince Poggiali	L.E.	113.25
SRO Edward Tackett	L.E.	48
Officer Brian Slone	L.E.	73.75
Officer Ryan Hall	L.E.	117
Officer Jarryel Salazar	L.E.	76
Det. Mark Holden (part-time)	L.E.	42
Reserve Officer Mark Smith	L.E.	36
Reserve Officer Eric Rose	L.E.	33
Officer Chris Kelbley	L.E., PST/EMD	63.25
Officer Danielle Rohrbach	L.E., PST/EMD	57.5
Officer Courtney Burkett	L.E., PST/EMD	63.5
Officer Nick Zingale	L.E., PST/EMD	167
Officer Jason Reel	L.E., PST/EMD	90.5
Officer Gillmor (part-time)	L.E., PST/EMD	105
Disp. Terri Cupp	PST/EMD	42
Disp. Ashley Maurer	PST/EMD	46
Disp. Andrew Handshoe	PST/EMD	27
Disp. Cassandra Dials	PST/EMD	89
Disp. Bahli Fox (part-time)	PST/EMD	96
Total Police : 996.5	Total Dispatch: 518	Grand Total: 1514.5

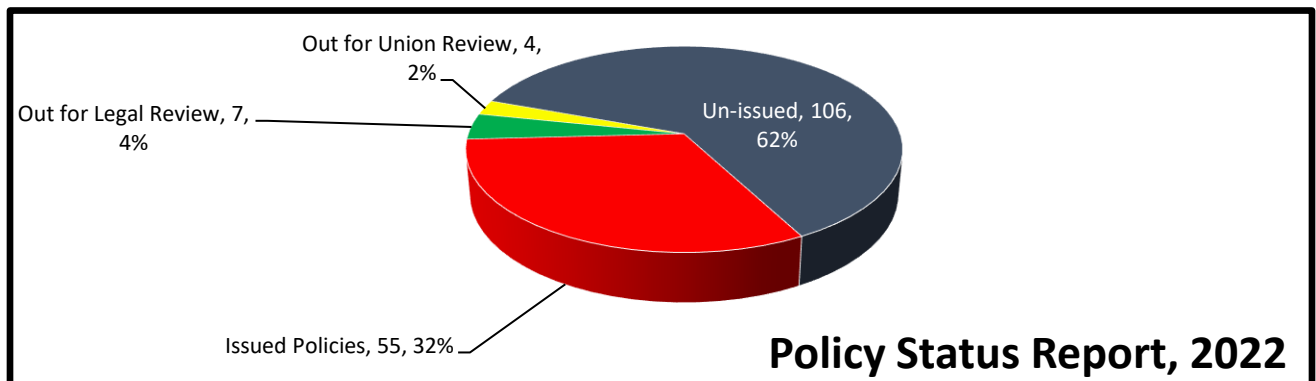




Willard Police Department Policy Management Report, 2022

In 2022, WPD has joined millions of public safety professionals that enjoy the use of Lexipol’s policy management system. The system allows management to issue policies using Lexipol’s Knowledge Management System (KMS). KMS assists WPD with maintaining its certification with the Ohio Collaborative Community-Police Advisory Board. This system allows users to access the policies online. This reduces the number of copies, paperwork, and headaches that come with issuing and implementing policies. WPD started the process in August of 2022. The administration meets with Lexipol representatives on a weekly basis to edit each policy to WPD’s needs. From there, each policy is presented to the union representatives for their input. Occasionally a policy is referred to the law director’s office to ensure each is legally defensible in court.

Employee	Policies Issued, 2022	Policies Acknowledged, 2022	% Acknowledged
Burkett	55	50	91%
Chaffins	55	50	91%
Cupp	55	50	91%
Dials	55	55	100%
Fox	55	34	62%
Hall	55	55	100%
Handshoe	55	55	100%
Holden	55	55	100%
Kelbley	55	55	100%
Mahon	55	55	100%
Maurer	55	50	91%
Poggiali	55	55	100%
Reel	55	55	100%
Rohrbach	55	55	100%
Rose	55	50	91%
Salazar	55	50	91%
Slone	55	55	100%
Smith	55	55	100%
Strong	55	55	100%
Tackett	55	55	100%
Weiss	55	50	91%
Zingale	55	55	100%
Totals	1210	1154	(Average) 95%





School Resource Officer Annual Report

Officer Edward Tackett

DARE Program

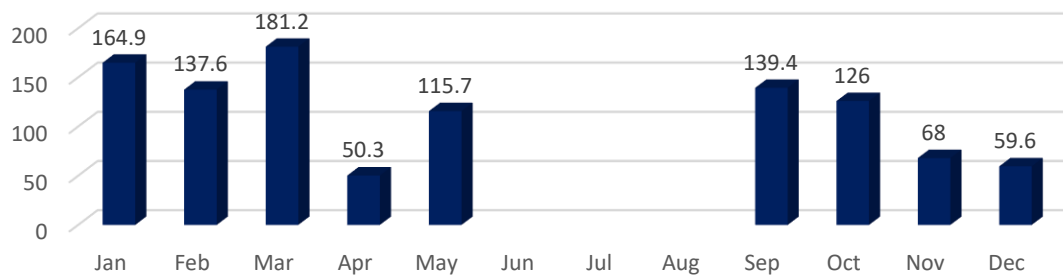
- 5 - Kindergarten DARE Classes (105 Students)
- 5 - 1st Grade DARE Classes (95 Students)
- 6 - 4th Grade DARE Classes, including St. Francis (132 Students)
- 4 - 7th Grade DARE Classes (115 Students)
- 4 - 8th Grade DARE Classes (96 Students)
- Total of 543 DARE Students this year



Safety Issues

- Conducted entry and exit door checks to maintain building security
- Conducted monthly emergency drills (Fire, tornado, and lockdown/evacuation drills)
- Foot patrol around the school campus, totaling 1042.7 miles this year

Miles Walked Per Month, 2022



Police Issues

- Assisted school administrators with discipline and talks with students about making positive decisions
- Accompanied School Administrators on 5 home visits
- 27 No Association orders issued for 2022
- 3 Complaints forwarded to the Huron County Prosecutor's Office for consideration of charges



Education

- OPOTA CPT (Continued Professional Training)
- National DARE Conference (Virtual Training)



SRO Tackett reads a story to pre-school students

Respectfully,

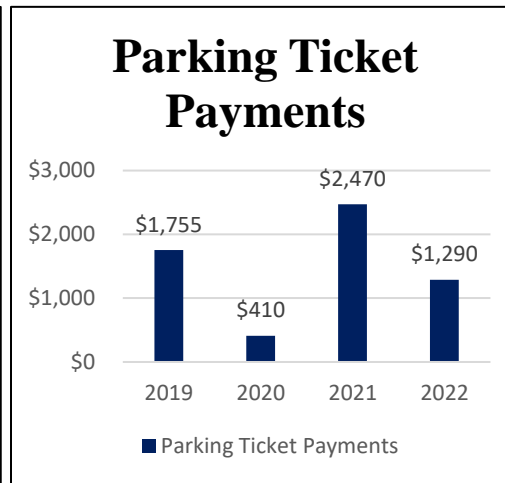
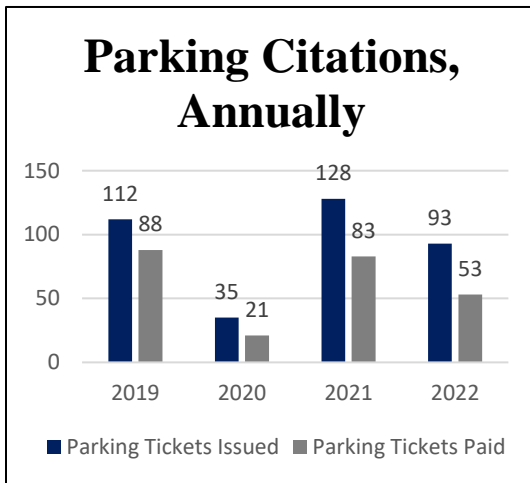
Edward F. Tackett

Officer Edward F. Tackett



Parking Enforcement Bureau Report

PST/EMD Andrew Handshoe



- 93 parking tickets were issued in 2022
- 53 of those 93 (57%) have been paid as of 12/31/22 for a total of \$1,290.
- Income decreased by 48% from 2021 to 2022
- 26 tickets were sent to collections in 2021
 - 26 (100%) are still outstanding
- As of 12/31/2022 there are 208 tickets at collections totaling \$13,227

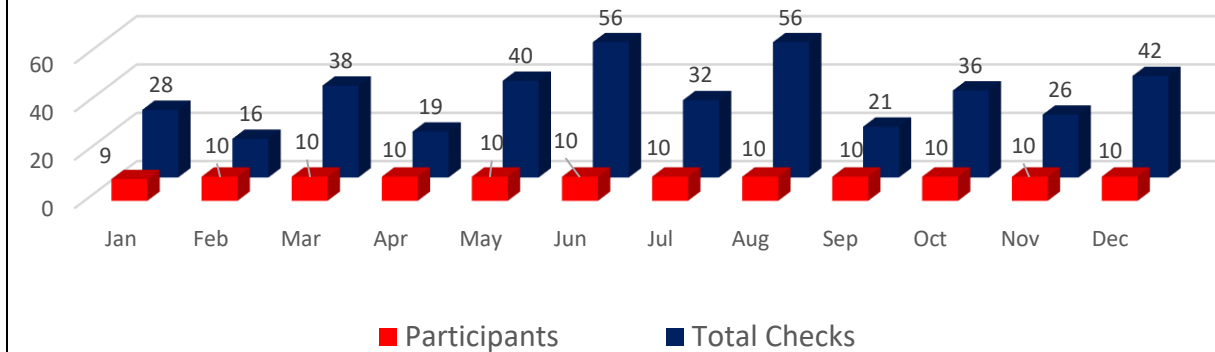
Respectfully,

PST/EMD Andrew Handshoe



Community Programs

Senior Watch Summary, 2022



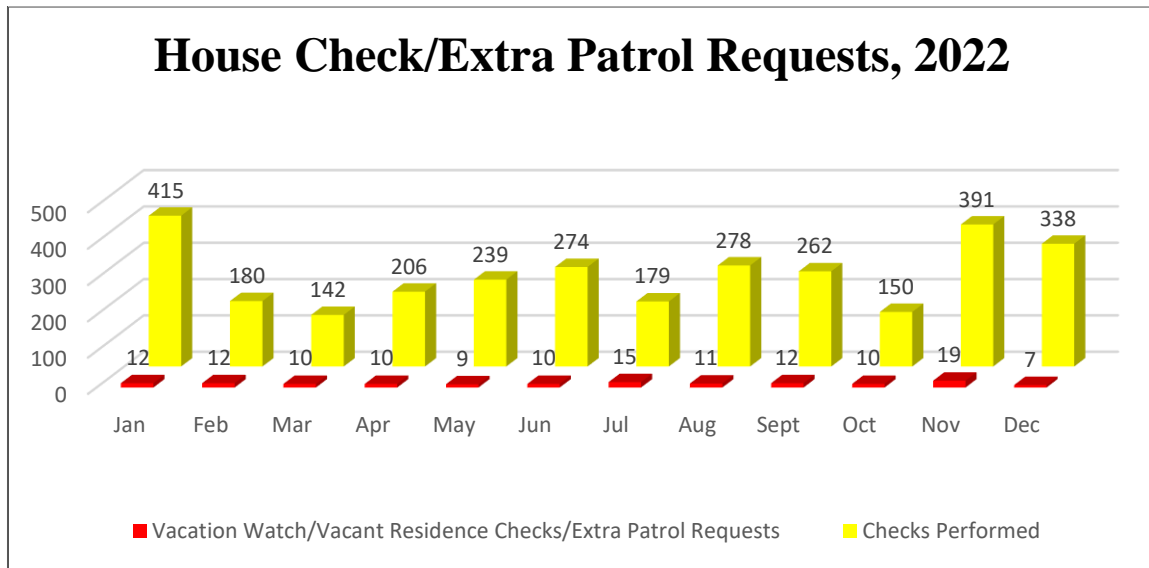
Senior Watch

- In 2022 a citizen donated money to pay for lock boxes for the senior watch program, which were installed by WPD Personnel
- The Senior Watch Program was initiated by Officer Brian Slone in 2017
- Senior Watch offers weekly checks on senior citizens by officers to ensure their safety
- This year, there has been a total of 410 Senior Watch checks completed by various officers





Extra Watch and Patrol



- Citizens may request the police department check on their residence periodically throughout the month
 - These checks are put into (3) categories: vacation checks, vacant residence checks, and extra patrol requests
- Local business owners may also request extra checks on their business
- Computer software enables officers to look at these requests directly from the patrol car
- Officers look for open/unlocked doors, windows, and any other security concerns
- If any security concerns are observed, officers notify the designated contact person
- In 2022, Officers logged a total of 3054 checks on a total of 137 extra watch and patrol requests