



# CITY OF WILLARD

**PUBLIC WORKS DEPARTMENT**  
P. O. BOX 367, WILLARD, OH 44890-0367  
PHONE 419-935-6555 • FAX 419-933-4545  
[WWW.WILLARDOHIO.GOV](http://WWW.WILLARDOHIO.GOV)

Office Use Only  
Fee: \$25.00  
Date: \_\_\_\_\_

## POOL PERMIT APPLICATION

Project Address \_\_\_\_\_ City, State Zip Willard, Ohio 44890

Property Owner \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City, State Zip \_\_\_\_\_

Contractor \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_ City, State Zip \_\_\_\_\_

### POOL PERMIT:

- TEMPORARY       PERMANENT
- ABOVE GROUND     IN GROUND

Size of Pool: \_\_\_\_\_

Height of Pool: \_\_\_\_\_

Description of Pool \_\_\_\_\_

**VALUE OF WORK BEING DONE: \$** \_\_\_\_\_

(Property owners doing their own work should include their material price plus 50% for their labor)

- NOTES:**
- A Site plan is required that shows where the pool will be located in relation to property lines and all other structures.
  - A Building and/or Fence permit is required if applicable for an additional fee.
  - Contractors/Installers must be registered with the City.
  - Pools under 48" tall must have a 4' fence around the pool or the equivalent.
  - All access to pools must be limited to prevent small children from entering the pool unintentionally.
  - Ladders are not allowed to be left in a pool while unattended.
  - Overhead power lines must be a minimum of 25' away from the pool.

**INSPECTIONS:** A site visit will be required to review the location of the pool. Electrical or building inspection may also be required if applicable. Final inspections are always required. Call for inspections a minimum of 48 hours in advance. A fee of \$25 will be required for reinspections.

I hereby certify that I have read and examined this application and know the information to be true and correct. All provisions of the City of Willard's Ordinance will be complied with. The granting of a Zoning and/or Building permit does not presume to give authority to violate or cancel the provisions of the City of Willard Ordinance or other governing regulations.

\_\_\_\_\_  
SIGNATURE OF CONTRACTOR/OWNER OR AUTHORIZED AGENT DATE

# CITY OF WILLARD SITE MAP EXAMPLE

