

**CITY OF WILLARD  
STREET EXCAVATION PERMIT**

**PART I: APPLICANT**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Exact location of excavation: \_\_\_\_\_

Size of excavation (Surface area removed): \_\_\_\_\_

Purpose of excavation: \_\_\_\_\_

Start Date: \_\_\_\_\_ Completion Date: \_\_\_\_\_

Name of Insurance provider: \_\_\_\_\_

Amount of Insurance against Public Liability: \_\_\_\_\_ (Attach Cert of Insurance)

I affirm that the above proposed work shall be done and performed in full compliance with all the requirements of the City relating thereto, and that I will well and sufficiently save, defend, keep harmless and indemnify the City from and against all actions, suits, claims, demands, debts, costs, charges and damages whatsoever resulting to any person or property by reason of the proposed excavation or in removal or disturbance of the surface of the public street or alley or in the performance of the work in connection therewith or in any matter or thing in relation thereto.

\_\_\_\_\_  
Signature of Applicant

**PART II: ALL APPLICANTS – PERMIT FEE \$25.00**

**COVENANT TO RESTORE EXCAVATION TO SAFE CONDITION**

I affirm that the trench or excavation shall be filled in such a manner and with such material as will restore the street or alley to a condition safe and convenient for travel; that all of the work contemplated shall be subject to the inspection and approval of the City Manager or other officer designated by Council; and that if I fail to restore the street or alley to a good condition, permitting the safe and convenient travel of the public thereon, I will pay to the City an amount equal to the cost of the restoration by the City.

\_\_\_\_\_  
Signature of Applicant

**PART III: EXCAVATION TO IMPROVE PUBLIC STREET OR ALLEY**

In addition to the \$25.00 fee above, applicant must pay to the City of Willard \$15.00 for each square foot of surface material removed or disturbed, to cover the cost of restoration by the City. As soon as practical after the completion of the work to be performed by the applicant, the applicant shall repair the surface of highway removed in accordance with pavement restoration specifications as set forth in Part VI. If, after a period of (60) days from the date of the repair of the surface of any highway, it is determined by the City Manager or other officer designated by Council that the opening has been adequately filled and repaired by the applicant, the City shall refund to the applicant the amount advanced by him/her.

Initial \_\_\_\_\_

**PART IV: ADDITIONAL FEE FOR EXCAVATIONS IN NEW STREETS**

In addition to the above fees, there shall be a charge of \$500.00 for any excavation in any street within three years from the date such street was paved or resurfaced.

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**Part V - FEES**

\_\_\_\_\_ \$25.00 Excavation Fee  
\_\_\_\_\_ \$15.00 Per Square Foot of surface material removed or disturbed  
\_\_\_\_\_ \$500.00 Excavation of a new street (3 years since paved or resurfaced)  
\_\_\_\_\_ Total

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**Part VI – PAVEMENT RESTORATION SPECIFICATION**

Asphalt or concrete pavements (including asphalt alleys)

The existing pavement shall be precut a thickness to include asphalt or brick or concrete and concrete pavement.

The material for repair or new installation shall meet City standards or standards set by the utility company. The installation shall be properly bedded (O.D. pipe plus 2 feet wide and 12 inches above top of pipe using bedding materials of gravel no. 8, 57 or 67 in accordance with table 703.01-1 of the ODOT specifications.)

Trench to be backfilled with low strength mortar backfill ODOT 613 (flowable mortar) to match the existing pavement and protected from traffic travel using plates until such time the material has set to allow normal traffic usage. Final restoration to asphalt shall be a minimum of 2" course of ODOT 448 asphalt concrete intermediate course, Type 2 and 1 1/2" course of ODOT 448 asphalt concrete surface course, Type 1 placed or shall match existing pavement depths if greater. Seal all joints per ODOT 409 of new pavement with existing pavement. Concrete repair shall be a minimum thickness of 7 inches and a joint cut of 1 3/4" thickness if applicable.

Gravel Alley Ways

Installation the same as above except backfill with granular backfill materials ODOT 410, Type A or 411 in accordance to ODOT specifications.

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**PART VII – SAFETY**

When an applicant has been granted permission to make an excavation in any public street or alley, he/she shall keep the excavation properly barricaded and protected until it has been filled by him/her as herein provided and approved by the City Manager or other officer designated by Council. During the night, appropriate lights shall be placed by the applicant near the excavation to insure proper protection to he public.

Initial \_\_\_\_\_

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**PART VII – PENALTY**

Whoever violates any provision of this chapter shall be fined not more than \$100.00 dollars. Each day a violation continues shall constitute a separate offense.